



SAFETY INFORMATION SHEET

GENERAL SAFETY GUIDELINES

WHAT THIS SHEET APPLIES TO:

Anyone working in FAU Theatre facilities or classrooms.

RISKS INCLUDE:

Personal injury, injury to others, damage to equipment and facilities.

GUIDELINES, RULES, AND PROCEDURES:

- *Know the location of the nearest first-aid station, phone, fire extinguisher, fire alarm pull station, emergency call box, and fire exit at all times.*
- *Horseplay, practical jokes, misusing facilities or equipment, and any other potentially dangerous activities are not permitted.*
- *Know the limits of the body and how to prevent muscular injury in the shops, rehearsal, and the classroom. (e.g. When lifting heavy objects, lift with the legs while keeping your back as vertical as possible and ask for help if possible.)*
- *No one will be permitted to use FAU facilities while under the influence of alcohol or illegal drugs.*
- *Do not put yourself at risk while under the influence of any medication which might impair judgment.*
- *Always use the "buddy system" when doing anything in the building and/or walking home outside of normal business hours.*
- *Any identified safety hazard must be clearly marked and every effort made to make it accident-proof.*
- *The facility must be kept clean and organized AT ALL TIMES. All equipment must be returned to its proper storage after use.*
- *Doorways, stairwells, hallways, and aisles must be kept clear at all times.*
- *Training, certification, and an understanding of manufacturer instructions is essential for safe tool and equipment use.*
- *For every accident which requires a Emergency Medical Technician (EMT), a visit to the Health Center, or any other hospital emergency room, there should be an accident report filed with the Department of Theatre Technical Director and FAU Director of Safety.*

FOR FURTHER UNDERSTANDING:

*See the Technical Director's web site for textual and internet resources
www.fau.edu/~shorrock*

EMERGENCY ☎ – x73500