SAFETY INFORMATION SHEET

DRESSING ROOMS & GREEN ROOM

WHAT THIS SHEET APPLIES TO:

All people using the Dressing Rooms & Green Room.

RISKS INCLUDE:

Burns from steamer, static guard fumes, contact with make-up, powder, hair spray.

GUIDELINES, RULES, AND PROCEDURES:

- Know the location of the nearest first-aid kit and fire alarm pull boxes.
- Know the location of the nearest fire extinguishers and how to use them.
- Only certified persons may use the steamer and/or steam iron (certified by the Costume Shop Manager).
- When using static guard, NEVER spray clothing on an actor, ALWAYS remove garment, hang and spray in stairwell, AND open window with fan turned on.
- It is desirable for each actor to own a make-up kit. Never lend or accept make-up from anyone. This is for reasons of hygiene.
- Store make-up in a cool place. Refrigerate for extended periods of time.
- Replace old make-up regularly. Most make-up can be kept from 6 months to a year. **MASCARA** should be replaced **EVERY 3 MONTHS**.
- Read the directions of any new product.
- Wash hands before and after applying make-up. Make-up artists should wash their hands before starting on another actor. Sponges and brushes should be washed after use on each individual. Use warm, soapy water and allow drying thoroughly.
- Prepare face by washing with soap and water, apply astringent then moisturizer.
- Moisten brushes or pencils with clean tap water, not with saliva.
- Avoid aerosol products whenever possible. If using large amount of hairspray, use the stairwell with the fan on for ventilation.
- Avoid creating clouds of face powder that can be inhaled. Do not use old face powder.
- When removing spirit gum or latex, avoid prolonged skin contact with solvents.
- Replace lost skin oils with moisturizer.
- Immediately remove make-up after performance. Use Noxzema or soap and water, astringent and moisturizer. Clean up your area in the dressing room and put your make-up kit in a safe place.
- Notify the custodian if soap or paper towels are in low supply.

FOR FURTHER UNDERSTANDING:

See the Technical Director’s web site for textual and internet resources

www.fau.edu/~shorrock

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