Members present: Maura Flaschner, Admissions; Eric Hanne, AL; Julia Higgs, BA; Yash Bhagwanji, ED; Hongbo Su, EG; Chris Strain (for Rachel Corr), HC; Lawrence Mello, Library; Clarene Brown-King, NU; Korey Sorge, SC; Sigal Rubin, SJ; Dan Meeroff, Dean, Undergraduate Studies; Mary Ann Gosser, University Honors Council; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry; Marie Claire DeMassi, University Registrar; Maria Jennings and Elissa Rudolph, Registrar's Office.

Guests: Leslie Arboleda, Languages, Linguistics and Comparative Literature; Dalel Bader, University Advising Services; Fred Bloetscher, Engineering and Computer Science; Ted deChatelet, Theatre and Dance; James Gammack-Clark, Geosciences; Nuria Godon, Languages, Linguistics and Comparative Literature; Jennifer Krill, Henderson School; Stephen Locke, Mathematics; Julia Mason, English; David Menachof, ITOM; Precious Skinner-Osei, Social Work; Debra Szabo, Provost's Office; Luisa Turbino Torres, Political Science; Yuan Wang, Mathematics.

The meeting, virtual as well as in-person, was called to order at 10:01 a.m. by UUPC Chair Korey Sorge.

I. **APPROVAL OF MINUTES AND ANNOUNCEMENTS**
    Chair Sorge welcomed committee members and guests and invited all to introduce themselves. He then asked whether everyone had read the September 11, 2023, minutes and if there were any corrections and/or additions. There being no changes, the minutes were approved.

II. **NEW BUSINESS**
    1. University-Wide
    Undergraduate Studies Dean Dan Meeroff introduced changes to the Academic Probation section of the University catalog. He stated that the revisions provide clarity using more positive verbiage and also provide links to more resources to improve student success. He shared that anything he presents from Undergraduate Studies has already been vetted and approved by the Associate Deans of the academic colleges and other key stakeholders, so there is that extra layer of review. **The UUPC approved the revisions.**

Policy Change	Academic Probation		Update policy for greater clarity and to provide resource for improvement of student success

   2. Arts and Letters
   English
   Guest Julia Mason spoke about the program change in English, which entails changing the concentration name, changing other requirements and updating faculty. Changing the title of the concentration reflects more flexibility and more marketability, Mason stated. RO Rep Maria Jennings asked if the department will be moving students to the new code when it is available, and Mason replied in the affirmative. Mason added that some students will be allowed to graduate with the old title. She and Jennings will coordinate regarding the term to end the code with the old title. As a side note, Jennings said that faculty changes do not have to come through the UUPC to be approved; those types of changes can come directly to the Registrar's Office. **The UUPC approved the changes**.

   Languages, Linguistics and Comparative Literature
   A new course presented by Guest Leslie Arboleda covers medical vocabulary in Spanish for a group of College of Medicine students traveling to Colombia. It is an elective course open to all students, but was created, in part, for the College of Medicine. Arboleda confirmed that professors from the College of Medicine were consulted during course creation. **The new course was approved by the UUPC.**

Theatre and Dance
Guest Ted deChatelet described the change in credits for the BFA in Theatre: Music Theatre Concentration. He stated that this credit change from 124 to 120 was requested by the Board of Governors (BOG). The credit reduction involves removing elective credits from the total credits required for the degree. After a brief discussion about the number of 1-credit courses available in Theatre to meet this new requirement, **the UUPC approved the credit total change.**

Women, Gender and Sexuality Studies
Course description changes were discussed by Guest Luisa Turbino Torres. These changes are necessary to better reflect the current content of the courses. ED Rep Yash Bhagwanji asked if the description change for WST 2351 affects its general education status. Torres said there is no change in this course's status. **The UUPC approved the course description changes.**

Program Change	BA in English: Writing and Rhetoric Concentration (New name: Professional and Creative Writing Concentration)		Change concentration name and requirements, update faculty	
SPN 2241	Spanish for Healthcare Professions	3	New	
Program Change	BFA in Theatre: Music Theatre Concentration		Reduce concentration credits from 124 to 120; remove 4 elective credits	
WST 2351	Gender and Climate Change	3	Change description	
WST 2608	Introduction to Sexuality and Gender Studies	3	Change description	

State's General Education Core Discussion
Dean Meeroff mentioned that the general education courses in the A groupings of five of six Intellectual Foundations at FAU would be updated soon, after FAU receives the information from the BOG. Mainly the course descriptions are changing and will all be submitted to UUPC. The sixth Intellectual Foundations grouping – Global Citizenship – is specific to FAU and not tied to the BOG's general education core. Meeroff added that course learning outcomes will be revised as well, but those do not require UUPC approval.

3. Business
BA Rep Julia Higgs presented many course description changes. These description changes came about because the original descriptions are not as informative as they need to be. The new descriptions carry more of the spirit of the courses and are designed to catch the attention of students. For one course, ACG 3842, a prerequisite change was also requested. ED Rep Bhagwanji asked if adding ISM 3011 to this course changes credit totals for the major. The reply was that 3011 is already a core course students must take; it is just being moved so that students take it at a different point; no credit totals are changing. **The UUPC approved all of the Business course proposals**.

For the program change in the combined program, Guest David Menachof explained that this is necessary to clarify which courses apply to the graduate or undergraduate area. The graduate part of the proposal was approved by the graduate programs committee before this meeting. **The UUPC also approved the change.**

ACG 2021	Principles of Accounting 1	3	Change description	
ACG 2071	Principles of Accounting 2	3	Change description	
ACG 3131	Intermediate Theory 1	3	Change description	
ACG 3141	Intermediate Theory 2	3	Change description	
ACG 3341	Cost Accounting	3	Change description	
ACG 3842	Accounting Applications of Data Analytics	3	Change description and prereqs.	
ACG 4401	Accounting Information Systems 1	3	Change description	
ACG 4501	Government and Not-for-Profit Accounting	3	Change description	
ACG 4651	Auditing and Assurance Services 1	3	Change description	
BUL 4421	Business Law 1	3	Change description	
BUL 4422	Business Law 2	3	Change description	
BUL 4443	Ethics in Business	3	Change description	
BUL 4514	Intellectual Property Law	3	Change description	
BUL 4540	Employment Law	3	Change description	
BUL 4622	Entertainment Law	3	Change description	
TAX 4001	Federal Taxation 1	3	Change description	
TAX 4011	Federal Taxation 2	3	Change description	
Program Change Provost's Office Approval	BBA or BS in MIS to MS ITM Combined Program		Update graduate course substitution for upper-division courses and clarify that ISM 4133 must be taken	

4. Engineering and Computer Science
EG Rep Hongbo Su presented a new course with the research-intensive component. ED Rep Bhagwanji asked if the new course will be an elective. Dean Meeroff confirmed that it will be an elective course. Chair Sorge commented that the new course seemed to have some crossover with urban and regional planning. Guest Fred Bloetscher replied that it is not about "smart cities"; the course covers how to use a variety of sensors to collect data. He added that a representative from the Department of Urban and Regional Planning is on the research-intensive committee that approved this course, and no objections were made at that time. **The UUPC approved the new course.**

EG Rep Su then discussed a prerequisite change in another course. **The UUPC approved the change.**

CGN 4332 RI Approval	RI: Data-Driven Civil Infrastructure	3	New and research-intensive (RI) course	
EML 4551	RI: Design Project	3	Change prereq.	

5. Honors College

HC Rep (substitute) Chris Strain outlined the first three program changes, which all relate to the two new courses, discussed later. He said the program changes entail replacing outdated courses with newer ones. AL Rep Hanne asked if there are also credit changes required for the programs; Strain replied there are no credit changes. **The UUPC approved the three program changes.**

Next, Strain touched on a program change for the Philosophy minor. Here, he said the proposal adds a few more courses to the minor. The credits for the minor remain the same, while giving a broader choice of courses to the students. **The UUPC approved this program change.**

Lastly, Strain described the two new courses, one of which has the additional component of Writing Across Curriculum (WAC). Chair Sorge asked where in the degree program would these new courses appear? Strain replied both courses will be electives. **The UUPC approved both new courses.**

Program Change Honors Approval	Interdisciplinary Ethics Minor		Remove old courses and add replacements	
Program Change Honors Approval Program Change Honors Approval Curriculum Changes (for both concentrations)	Philosophy Concentration and Interdisciplinary Philosophy Concentration		Remove old courses, add replacements, add flexibility for majors	
Program Change Honors Approval	Philosophy Minor		Revise requirements to add more flexibility	
PHI 3320 Honors Approval WAC Approval	Honors Philosophy of the Mind	3	New and Writing Across Curriculum (WAC)	
PHI 4400 Honors Approval	Honors Philosophy of Science	3	New	

6. Science

Guest Jennifer Krill introduced a new course that will also have the research-intensive component. She was asked if this course will have an honors version and replied that it would be going through the approval process for the honors version very shortly. **The UUPC approved the new course.**

Guest James Gammack-Clark discussed the next course, GLY 4451, for which the prerequisites are being removed. Gammack-Clark was asked about the ramifications of removing these prerequisites, and he replied they are causing more of a problem than they are helping. He said the prerequisite removal generated a big discussion at the college level, but other suggestions offered were equally problematic. He added that the course is only offered once a year in the fall. ED Rep Bhagwanji asked if the prerequisites are basic courses students take anyway. Chair Sorge and Math Chair Yuan Wang confirmed they are standard courses, especially for Math majors and Engineering majors. Most are also IFP courses. **The UUPC**

approved the removal of prereqs.

Guest Yuan Wang presented three new courses from Mathematical Sciences. All three have positive support from Engineering and Computer Science. Chair Sorge asked if there had been any comment from Business about MAD 4476. Wang said there had been no comment, but BA Rep Higgs confirmed this course is not the same as the Business course. **The UUPC approved the three new courses.**

PCB 4054C RI Approval	RI: Drosophila Genes and Behavior	3	New and research-intensive (RI) course	
GLY 4451	Solid Earth Geophysics	3	Remove prereqs.	
MAD 3106 Support	Discrete Mathematical Structures	3	New	
MAD 4475 Support	Post-Quantum Cryptography	3	New	
MAD 4476 Support	Cryptography of Blockchain	3	New	

7. Social Work and Criminal Justice
Guest Precious Skinner-Osei presented a proposal to add the Academic Service Learning (ASL) component to an existing course. **The UUPC approved the addition.**

SOW 4102 ASL Approval	Human Behavior and Social Environment 2	3	Add Academic Service Learning (ASL) component	

8. Education, Library and Nursing had no reports

III. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT
There was a discussion about whether to continue hybrid meetings where some committee members attend in person and some via Zoom. Committee members stated they prefer the hybrid style. RO Rep Jennings said SU 132 is available for the rest of the scheduled meetings, except for the last one in April. The Committee will decide later what to do about the April meeting location or just meet virtually.

Dean Meeroff shared it was recently discovered that the grading scales for Simple Syllabus and Canvas were different, so Canvas has created a standard grading scale for FAU. If professors choose to use this one, they must select "FAU Standard Grading Scale" and that is what will go in their syllabus.

He also encouraged faculty to submit their mid-term grades earlier, rather than on the last day, which has been the historical pattern. By submitting the grades early, outreach can begin sooner to students who are in jeopardy. He asked representatives to share this with their colleges.

Steering meeting dates: https://www.fau.edu/ufsgov/steering-committee/

University Faculty Senate meeting dates: https://www.fau.edu/ufsgov/calendar/

Chair Sorge declared the meeting adjourned at 11:28 a.m.