

Members present: Thomas Stoller, AL; Ethlyn Williams, BA; Yash Bhagwanji, ED; Hongbo Su, EG; Nicholas Baima, HC; Clarene Brown-King, NU; Korey Sorge, SC; Sigal Rubin, SJ; Lawrence Mello, Library; Dan Meeroff, Interim Dean, Undergraduate Studies; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry; Mary Ann Gosser, University Honors Council; Marie Claire DeMassi, University Registrar; Maria Jennings and Elissa Rudolph, Registrar's Office.

Guests: Dalel Bader, University Advising; Sam Director, Philosophy; Geoffrey Johnson, Provost's Office; Elizabeth Kennedy, University Advising; Ilaria Serra, Languages, Linguistics and Comparative Literature; Thomas Shorrocks, Theatre and Dance; Debra Szabo, Provost's Office; Kevin Wilt, Music.

The meeting, via Webex, was called to order at 10 a.m. by UUPC Chair Ethlyn Williams.

I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Williams asked for any changes to the December 5, 2022, minutes. There being no changes, the minutes were approved.

Chair Williams reminded committee members to attend the upcoming UFS Steering meeting if they had items on today's agenda, followed by the Faculty Senate meeting. Any questions about UUPC items could be easily answered at Steering if someone from the college or unit is in attendance. Unanswered questions delay the approval process and Steering could postpone the proposal.

Chair Williams mentioned the Nursing course (NUR 4937) that Dr. Joy Longo pulled from the UFS Steering agenda on Jan. 19, 2023. The course change was rescinded because it is being reviewed again for additional changes. Nursing will re-submit it to the UUPC at a future meeting.

II. NEW BUSINESS

1. University-Wide

Textbook Affordability Informational Item

Geoffrey Johnson, Senior Director of Academic Affairs, introduced an informational item about textbook affordability/availability from [Open Educational Resources](#) (OER). Recently a new law was passed that requires state institutions to list all textbooks and instructor materials used in all courses. By tracking textbook use through OER, FAU can gather data by college, needed for this new law. A memo from the Provost's Office was sent to students and faculty about this initiative. A link now appears on the FAU Course Schedule site, providing course syllabi and textbook/materials per term beginning with the Fall 2022 term and going forward, <https://www.fau.edu/registrar/courses/index.php>. The Library also offers a [website](#) dedicated to textbook affordability that includes resources for students and faculty and provides a listing and description of the State of Florida's textbook affordability initiatives.

SC Rep Korey Sorge mentioned that he had heard from a book vendor that some students have a one-price option at the bookstore. Guest Johnson affirmed that comment saying that the bookstore offers this as an opt-in possibility. SC Rep Sorge then asked how would a student know if his chosen course/professor had the opt-in option? Guest Johnson said that students are notified by email about the opt-in if included for their courses, but professors need to choose the opt-in option in a timely fashion for students to be aware early on. He shared an additional resource on the Provost's Office [website](#) that provides textbook adoption information and deadlines for faculty. Undergraduate Studies Interim Dean Dan Meeroff asked committee members share this information with their colleges and encourage faculty to select the opt-in program for their textbooks and materials to ensure the university is compliant with the state law.

Undergraduate Studies

Dean Meeroff then presented several new courses for Undergraduate Studies. The four Special Topics courses, two at the lower division and two at the upper division, are needed to allow faculty to pilot new topics to gauge interest. Dean Meeroff said two are variable credit and two are 0 credit to allow for more flexibility. Debra Szabo, Provost's Office, commented on the 0-credit courses and was glad to see they will be graded satisfactory/unsatisfactory. She affirmed that 0-credit courses can only be graded satisfactory/unsatisfactory. **The IDS courses were approved by the UUPC.**

Registrar's Office

RO Rep Maria Jennings explained the process behind the annual Inactive Course Review project. Now in its third year since the approval process was revised/approved by Faculty Senate, courses that have been inactive for five years or more are presented to the various departments throughout FAU. Department chairs are asked to review/approve the courses for termination or provide justification for keeping the courses on the books for the next three years. With input from the departments, the Registrar's Office then maintains a list of inactive courses that will be retained and a list of inactive courses that are to be terminated. The list presented to the UUPC today is the latter list. After a brief discussion, **the UUPC approved the course termination list.**

IDS 2932	Special Topics in Undergraduate Studies	1-4	New and regular grade	
IDS 2933	Special Topics in Undergraduate Studies	0	New and S/U grade	
IDS 4931	Special Topics in Undergraduate Studies	0	New and S/U grade	
IDS 4932	Special Topics in Undergraduate Studies	1-4	New and regular grade	
Course Terminations	Annual Inactive Course Review		Inactivate Courses	

2. Arts and Letters

Philosophy

AL Rep Thomas Stollar introduced Guest Sam Director from the Philosophy Department to present PHI 4633. The new course will be research-intensive (RI), while the existing Biomedical Ethics course will still be offered without the RI component. SC Rep Sorge commented that the course description on the course form and that on the syllabus did not match. A re-reading showed that the description on the course form is embedded in the fuller description on the syllabus. Mention was made that the course descriptions on both documents should match. Chair Williams stated that there can be a separate, more in-depth description on the syllabus for the student's benefit, but the syllabus should also include the catalog description that is noted on the course form. **The UUPC approved the new course.**

PHI 4633 RI approval	RI: Biomedical Ethics	3	New and Research Intensive	
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Languages, Linguistics and Comparative Literature

Guest Ilaria Serra presented course changes from her department. The first change involves removing a prerequisite to permit students of all class levels to register. **The UUPC approved this change to ITA 2952.** The next course change also involves having the prerequisite removed. After discussion, an amendment was offered to add "departmental permission" to this course (ITA 3952) so that the department can monitor registration. The UUPC approved the amendment, and the restriction was added to the proposal. **Then the UUPC approved the course change.** For ITT 3521, the department is adding the Writing Across Curriculum (WAC) designation. Support from the WAC subcommittee accompanied the proposal. **The**

UUPC approved adding the WAC designation.

ITA 2952	Italian Language and Culture Study Abroad	1-6	Remove prereq.	
ITA 3952	Italian Culture Study Abroad	1-6	Change prereq.	
ITT 3521 WAC approval	Italian Film Classics	3	Add Writing Across Curriculum/Gordon Rule	

Theatre and Dance

Thomas Shorrock, Chair of Theatre and Dance, led a discussion about the proposal to waive the 120-credit hour limitation in the Music Theatre concentration in the BFA degree program increasing it to 124 credits. This concentration is being expanded in conjunction with the Music Department. Chair Williams asked about pushback from the Board of Governors (BOG). Guest Shorrock explained that with the changes to the program involving course replacements, expansion of professional training in the summer terms, and opportunities for students to earn points toward joining the Actors' Equity Union, it should be clear that the revamped programs would be very beneficial to students and warrant the credit increase. Chair Williams then suggested that those exceptions to the waiver should be emphasized in the BOG memo to make it stronger. **An amendment to update the memo was approved by the UUPC.** Dean Meeroff also suggested adding the signatures on the BOG's 120-credit waiver form up to Dr. Russ Ivy before the Steering meeting on Feb. 16. Updated forms were received following the meeting. **The UUPC approved the program changes and the increase in credits.**

Next, the proposal to terminate the Design and Technology Concentration in the BA program was discussed. RO Rep Jennings will work with Dr. Shorrock on making sure the terminated concentration remains active long enough to allow current students to graduate. Dr. Shorrock explained that students will be given the choice to move to the BFA Design and Technology Concentration or allowed to graduate with the one being terminated. **The UUPC approved the termination.**

Dr. Shorrock presented a new concentration in the BA degree program: Theatre Studies. The current BA major has a high-credit requirement that does not permit students to double major. This new concentration focuses more on the history, literature and performance/production of theatre rather than in-depth experiences. The concentration targets AA transfers and students seeking double majors within the college and will help with graduation rates. **The UUPC approved the new concentration.**

The changes to the remaining Theatre programs: BA in Theatre: General, BFA in Theatre: Design and Technology, and BFA in Theatre: Performance, mostly concern housekeeping to streamline the requirements and better reflect industry standards. **The UUPC approved all three program changes.**

Several course terminations were then discussed. These technical skills courses are being updated and replaced by 3000-level courses to provide more opportunity for students to complete their upper-division elective requirements. **The course terminations were approved by the UUPC.**

Eight new courses were discussed next. These new courses are proposed as 1-2 credits. Chair Williams asked about the difference between 1 and 2 credits. Dr. Shorrock said that his department is designing a new minor that will be built with the 1-credit versions of these courses. Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry, suggested that some of these new courses could be considered for the research-intensive designation in the future. Dr. Shorrock agreed and will connect with her. Chair Williams also asked why one of the new 2000-level courses, TPP 2714C, has a 4000-level prerequisite. Dr. Shorrock explained that this prerequisite offers necessary training for the 2714C content, but that training is not available with any course at the 2000 level. **The UUPC approved the new courses.**

The next two courses – TPP 4227C and TPP 4252C – are changing credits and prerequisites. SC Rep Sorge noted their syllabi needed updating in regard to the Attendance Policy and to include a grading scale. The updated syllabi were provided following the meeting. **The UUPC approved the changes.**

Visual Arts and Art History

AL Rep Stollar discussed the four Art courses in Printmaking. Their revisions involve updating content to match industry changes and updating registration controls for two of them. He said ART 2400C and 2401C can no longer be repeated for credit as students are repeating the courses because they enjoy them, but not progressing in the major. **The UUPC approved the four course changes.**

Program Change Explanation memo BOG form for credit exception Music support	BFA in Theatre: Music Theatre Concentration	120 (124)	Update program requirements and increase total credits to 124	
Program Change	BA in Theatre: Design and Technology Concentration		Terminate concentration	
New Program	BA in Theatre: Theatre Studies Concentration	120	New concentration	
Program Change	BA in Theatre: General		Update program requirements; program remains at 120 credits	
Program Change	BFA in Theatre: Design and Technology Concentration		Update program requirements; program remains at 120 credits	
Program Change	BFA in Theatre: Performance Concentration		Update program requirements; program remains at 120 credits	
THE 4334	Acting Shakespeare	3	Terminate	
TPA 2043	Technical Skills in Costuming	3	Terminate	
TPA 2070	Technical Skills in Scenery: Scenic Paint	3	Terminate	
TPA 2210	Technical Skills in Stage Technology	3	Terminate	
TPA 2220	Technical Skills in Lighting	3	Terminate	
TPP 2714C	Music Theatre Applied/Studio Voice 1	1-2	New	
TPP 2742C	Music Theatre Craft	1-2	New	
TPP 2743C	Music Theatre Applied/Studio Voice 2	1-2	New	
TPP 3744C	Music Theatre Applied/Studio Voice 3	1-2	New	
TPP 3745C	Music Theatre Applied/Studio Voice 4	1-2	New	
TPP 4721C	Music Theatre Performance	1-2	New	
TPP 4746C	Music Theatre Applied/Studio Voice 5	1-2	New	
TPP 4747C	Music Theatre Applied/Studio Voice 6	1-2	New	

TPP 4227C Explanation	Music Theatre Audition	3 (1-3)	Change credits and prereqs.	
TPP 4252C Explanation	Music Theatre Scene Study	3 (1-3)	Change credits and prereqs.	
ART 2400C	Printmaking 1 (New title: Printmaking: Color Printing and Layering)	3	Change title, description and registration control	
ART 2401C	Printmaking 2 (New title: Printmaking: Surface and Substrates)	3	Change title, description, prereqs. and registration control	
ART 3402C	Printmaking 3 (Printmaking: Print Installation)	3	Change title, description and prereqs.	
ART 4405C	Topics – Printmaking	3	Change prereqs.	

3. Business

Chair Williams presented a new Marketing course to be part of the Intellectual Foundations Program: Global Citizenship. The proposal is accompanied by the IFP approval. **The UUPC approved the new course.**

MAR 2503 IFP approval	Culture, Consumers and the Global Marketplace	3	New and part of the Intellectual Foundations Program: Global Citizenship	
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4. Engineering and Computer Science

EG Rep Hongbo Su explained that students no longer need to attend a separate lab course for the SUR 4331 lecture course as the work is all software-based now and covered in the lectures. The department would like to make the lecture course a combined lecture/lab and terminate the stand-alone lab course. The program changes that follow all involve changing the SUR 4331 course number and deleting the lab course. ED Rep Yash Bhagwanji asked if the course description for SUR 4331 needs to change to indicate lab work included. The UUPC agreed. A revised course form was submitted after the meeting. **The course change, course termination and program changes were approved by the UUPC.**

SUR 4331 (4331C)	Digital Photogrammetry Principles and Applications	2(3)	Change course number to add the C for combined lec/lab, change credits and description, remove coreqs.	
SUR 4331L	Digital Photogrammetry Principles and Applications Lab	1	Terminate	
Program Change	B.S.G.E. in Geomatics Engineering		Make adjustments to SUR 4331/4331L courses	
Program Change	Geomatics Engineering Minor		Make adjustments to SUR 4331/4331L courses	
Program Change	Surveying and Mapping Certificate		Make adjustments to SUR 4331/4331L courses	

5. Honors College

HC Rep Nicholas Baima presented a change to the Economics concentration in the Honors College to add an elective. **It was approved by the UUPC.**

Program Change Honors approval Business support	Economics Concentration		Add ECO 4223 to list of electives	
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6. Science

SC Rep Sorge described the new course for Geosciences, pointing out that it involves a field trip to western Texas and southern New Mexico to study existing geology. After a brief discussion, **the UUPC approved the new course.**

GLY 4351C	Ancient Carbonate Platforms	3	New	
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7. Education and Nursing had no reports. Library Rep Lawrence Mello announced an Authors and Artists event at the Library on Feb. 6. He invited all to attend.

III. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

Chair Williams reminded everyone about attending that afternoon’s UFS meeting if they had approved items on the agenda.

Dean Meeroff stressed the importance of having representation at Steering and Senate for approved proposals. If something is on the Action Agenda for UUPC, someone from the department should be present. Chair Williams added that even items on the Consent Agenda can be pulled and discussed. If an item seems controversial, representatives should ask someone to be present to address it.

Steering meeting dates: <https://www.fau.edu/ufsgov/steering-committee/>

University Faculty Senate meeting dates: <https://www.fau.edu/ufsgov/calendar/>

Chair Williams declared the meeting adjourned at 11:52 a.m.