

FLORIDA ATLANTIC UNIVERSITY™

Undergraduate Programs—COURSE CHANGE REQUEST¹

UUPC APPROVAL 10/17/16
 UFS APPROVAL _____
 SCNS SUBMITTAL _____
 CONFIRMED _____
 BANNER POSTED _____
 CATALOG _____

DEPARTMENT MUSIC	COLLEGE ARTS AND LETTERS
COURSE PREFIX AND NUMBER MUE 4330	CURRENT COURSE TITLE SECONDARY INSTRUMENTAL METHODS
CHANGE(S) ARE TO BE EFFECTIVE (LIST TERM) FALL 2017	_____ TERMINATE COURSE (LIST FINAL ACTIVE TERM)
CHANGE TITLE TO: CHANGE PREFIX FROM: _____ TO: _____ CHANGE COURSE NO. FROM: _____ TO: _____ CHANGE CREDITS² FROM: 2 TO: 3 CHANGE GRADING FROM: _____ TO: _____ CHANGE WAC/GORDON RULE STATUS ³ ADD* _____ REMOVE _____ CHANGE GENERAL EDUCATION REQUIREMENTS ⁴ ADD* _____ REMOVE _____ <small>*WAC and General Education criteria must be indicated in syllabus and approval attached to proposals. For WAC Guidelines: www.fau.edu/WAC. For General Education Guidelines: www.fau.edu/ugstudies/GeneralEdCourseApprovalRequests.php</small>	CHANGE DESCRIPTION TO: CHANGE PREREQUISITES/MINIMUM GRADES TO*: CHANGE COREQUISITES TO*: CHANGE REGISTRATION CONTROLS TO:
Faculty contact, email and complete phone number: Rebecca Lautar, rlautar@fau.edu , 561-297-3821	Attach syllabus for ANY changes to current course information.
Should the requested change(s) cause this course to overlap any other FAU courses, please list them here:	Please consult and list departments that might be affected by the change(s) and attach comments: ⁵ see email from Department of Teaching and Learning

Approved by: Department Chair: <u>[Signature]</u> College Curriculum Chair: <u>[Signature]</u> College Dean: <u>[Signature]</u> UUPC Chair: <u>[Signature]</u> Undergraduate Studies Dean: <u>[Signature]</u> UFS President: _____ Provost: _____	Date: <u>9-14-16</u> <u>10/3/16</u> <u>10-14-16</u> <u>10/17/16</u> <u>10/17/16</u>	<ol style="list-style-type: none"> 1. Syllabus must be attached; syllabus checklist recommended; see guidelines and checklist: www.fau.edu/academic/registrar/UUPCinfo 2. Review Provost Memorandum: Definition of a Credit Hour www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf 3. WAC approval (attach if applicable) 4. Gen. Ed. approval (attach if applicable) 5. Consent from affected departments (attach if applicable)
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Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.