

# FLORIDA ATLANTIC UNIVERSITY™

UUPC APPROVAL 2/26/16  
 UFS APPROVAL \_\_\_\_\_  
 SCNS SUBMITTAL \_\_\_\_\_  
 CONFIRMED \_\_\_\_\_  
 BANNER POSTED \_\_\_\_\_  
 CATALOG \_\_\_\_\_

## Undergraduate Programs—NEW COURSE PROPOSAL<sup>1</sup>

DEPARTMENT EXCEPTIONAL STUDENT EDUCATION	COLLEGE Education
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RECOMMENDED COURSE IDENTIFICATION (TO OBTAIN A COURSE NUMBER, CONTACT <a href="mailto:NMALDONADO@FAU.EDU">NMALDONADO@FAU.EDU</a> )  PREFIX <u>SLS</u> COURSE NUMBER <u>1354</u> LAB CODE (L or C) _____ COMPLETE COURSE TITLE: <u>WORKPLACE RELATIONSHIPS</u>	EFFECTIVE DATE  (first term course will be offered)  _____ FALL, 2016 _____
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CREDITS <sup>2</sup>  2 Credits	TEXTBOOK INFORMATION READINGS AND MATERIALS SUPPLIED IN MULTIPLE FORMATS BY INSTRUCTORS
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GRADING (SELECT ONLY ONE GRADING OPTION): REGULAR  PASS/FAIL \_\_\_\_\_ SATISFACTORY/UNSATISFACTORY \_\_\_\_\_

**COURSE DESCRIPTION, NO MORE THAN THREE LINES:**  
 This course provides students the opportunity to study the building of appropriate interpersonal business relationships with coworkers, supervisors, and customers.

PREREQUISITES W/MINIMUM GRADE*  None	COREQUISITES*  NONE	REGISTRATION CONTROLS (MAJOR, COLLEGE, LEVEL)*
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\*DEFAULT MINIMUM PASSING GRADE IS D-. PREREQUISITES, COREQUISITES AND REGISTRATION CONTROLS WILL BE ENFORCED FOR ALL COURSE SECTIONS.

MINIMUM QUALIFICATIONS NEEDED TO TEACH THIS COURSE:  
 MASTER'S DEGREE IN EXCEPTIONAL STUDENT EDUCATION OR RELATED CREDENTIALS AND EXPERIENCE

<b>WAC/GORDON RULE COURSE<sup>3</sup></b>  YES _____ NO <input checked="" type="checkbox"/>  WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to proposal. Guidelines: <a href="http://www.fau.edu/WAC">www.fau.edu/WAC</a>	<b>GENERAL EDUCATION REQUIREMENT (MARK X IN FRONT OF SELECTION)<sup>4</sup></b> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Written Communication</td> <td><input type="checkbox"/> Society/Human Behavior</td> </tr> <tr> <td><input type="checkbox"/> Math/Quantitative Reasoning</td> <td><input type="checkbox"/> Global Citizenship</td> </tr> <tr> <td><input type="checkbox"/> Science/Natural World</td> <td><input type="checkbox"/> Humanities</td> </tr> </table> General Education criteria must be indicated in the syllabus and approval attached to proposal. Guidelines: <a href="http://www.fau.edu/ugstudies/GeneralEdCourseApprovalRequests.php">www.fau.edu/ugstudies/GeneralEdCourseApprovalRequests.php</a>	<input type="checkbox"/> Written Communication	<input type="checkbox"/> Society/Human Behavior	<input type="checkbox"/> Math/Quantitative Reasoning	<input type="checkbox"/> Global Citizenship	<input type="checkbox"/> Science/Natural World	<input type="checkbox"/> Humanities
<input type="checkbox"/> Written Communication	<input type="checkbox"/> Society/Human Behavior						
<input type="checkbox"/> Math/Quantitative Reasoning	<input type="checkbox"/> Global Citizenship						
<input type="checkbox"/> Science/Natural World	<input type="checkbox"/> Humanities						

Faculty contact, email and complete phone number: Mary Louise Duffy, Ph.D. <a href="mailto:mduffy@fau.edu">mduffy@fau.edu</a> 561-799-8715	Please consult and list departments that might be affected by the new course and attach comments. <sup>5</sup> All departments in the College of Education have been consulted and comments are attached.
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<b>Approved by</b> Department Chair: <u>Michael R...</u> College Curriculum Chair: <u>...</u> College Dean: <u>Donald ...</u> UUPC Chair: <u>...</u> Undergraduate Studies Dean: <u>...</u> UFS President: _____ Provost: _____	<b>Date</b> <u>2/10/2016</u> <u>2/21/2016</u> <u>2/24/16</u> <u>2/26/16</u> <u>3/1/16</u>	<ol style="list-style-type: none"> <li>1. Syllabus must be attached; syllabus checklist recommended; see guidelines and checklist: <a href="http://www.fau.edu/academic/registrar/UUPCinfo">www.fau.edu/academic/registrar/UUPCinfo</a></li> <li>2. Review Provost Memorandum: Definition of a Credit Hour <a href="http://www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf">www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf</a></li> <li>3. WAC approval (attach if applicable)</li> <li>4. Gen. Ed. approval (attach if applicable)</li> <li>5. Consent of affected departments (attach if applicable)</li> </ol>
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Email this form and syllabus to [mjenning@fau.edu](mailto:mjenning@fau.edu) seven business days before the UUPC meeting.