



**FLORIDA
ATLANTIC
UNIVERSITY**

COURSE CHANGE REQUEST Undergraduate Programs

Department Marketing/Hospitality & Tourism Mgmt.
College College of Business

UUPC Approval 4/2/18
UFS Approval _____
SCNS Submittal _____
Confirmed _____
Banner Posted _____
Catalog _____

Current Course Prefix and Number HFT 4240

Current Course Title
Excellent in Guest Service Management

Syllabus must be attached for ANY changes to current course details. See Checklist. Please consult and list departments that may be affected by the changes; attach documentation.

Change title to:

Change description to:

Change prefix

From: _____ **To:** _____

Change course number

From: _____ **To:** _____

Change credits*

From: _____ **To:** _____

Change grading

From: _____ **To:** _____

Change WAC/Gordon Rule status**

Add **Remove**

Change General Education Requirements***

Add **Remove**

*Review Provost Memorandum

**WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See WAC Guidelines.

***General Education criteria must be indicated in syllabus and approval attached to this form. See GE Guidelines.

Change prerequisites/minimum grades to:

REMOVE existing prerequisite of HFT 3003

Change corequisites to:

Change registration controls to:

Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).

Effective Date
(TERM & YEAR) Fall, 2018

Terminate course
List final active term

Faculty Contact/Email/Phone Dr. Peter Ricci, peter.ricci@fau.edu, 561-297-3666

Approved by Program Director Peter Ricci
Department Chair _____
College Curriculum Chair _____
College Dean _____
UUPC Chair _____
Undergraduate Studies Dean _____
UFS President _____
Provost _____

Date
2/26/18
3/12/18
3/12/18
4/2/18
4/6/18

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.