



FLORIDA
ATLANTIC
UNIVERSITY

COURSE CHANGE REQUEST Undergraduate Programs

Department SCMS
College Arts and Letters

UUPC Approval 2/26/24
 UFS Approval _____
 SCNS Submittal _____
 Confirmed _____
 Banner Posted _____
 Catalog _____

Current Course Prefix and Number DIG 3207 **Current Course Title** Digital Video Editing

Syllabus must be attached for ANY changes to current course details. See Template. Please consult and list departments that may be affected by the changes; attach documentation.

Change title to:
Digital Film Editing

Change prefix

From: To:

Change course number

From: To:

Change credits*

From: To:

Change grading

From: To:

Change WAC/Gordon Rule status**

Add Remove

Change General Education Requirements***

Add Remove

*See Definition of a Credit Hour.

**WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See WAC Guidelines.

***GE criteria must be indicated in syllabus and approval attached to this form. See Intellectual Foundations Guidelines.

Change description to:

Change prerequisites/minimum grades to:

Change corequisites to:

Change registration controls to:

Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).

Effective Term/Year for Changes: Fall 2024

Terminate course? Effective Term/Year for Termination:

Faculty Contact/Email/Phone Christopher Robe <crobe@fau.edu>

Approved by

Department Chair CB Mills
 College Curriculum Chair [Signature]
 College Dean [Signature]
 UUPC Chair Korey Sorge
 Undergraduate Studies Dean Dan Meeroff
 UFS President _____
 Provost _____

Date

1/26/2024
5 Feb 2024
 2/8/24
2/26/24
2/26/24

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.

Digital Film Editing | Spring 2025

Course Info

Course | DIG 3207 001

CRN | 20709

Term | Spring 2025

Class Time | Tuesdays at 9:00 am - 12:50pm

Location | Ft.Lauderdale Campus Room 918

Instructor Info

Instructor | Laura Benitez, BFA, MFA

Email | laurabenitez2016@fau.edu

Location | Virtual or Fort Lauderdale Campus 1008 H

Office Hours | Tuesdays & Thursdays by appointment

Important University Dates – Spring 2025

XX/XX	First Day of Digital Film Editing
XX/XX	Last Day to Add Drop
XX/XX	Dr. Martin Luther King Jr. Day (University closed)
XX/XX - XX/XX	Spring Break
XX/XX	Last Day to Drop with a 'W'
XX/XX	Classes End
XX/XX - XX/XX XX/	Reading Days
XX/XX	Finals

Course Catalog Description

An intensive study of the technical and aesthetic elements of nonlinear digital video editing. Students learn strategies for media management, image capture, sequence creation, title creation, working with audio, video effects and compositing.

Course Overview Description

This course serves as an introduction to the art of video post-production. We explore the theory and practice of various editing styles in order to gain a better understanding of how stories are constructed in the editing room. Through demonstrations and hands-on experience, students learn advanced editing techniques with an in-depth examination of Premier Pro. To further enhance projects, students create animated

motion graphics using Motion or After Effects. Strong emphasis is placed on post-production techniques that improve the sound and image quality of the videos.

Course Prerequisites

RTV 3531 or DIG 3110 or DIG 3305C with minimum grades of "C"

Course Objectives & Format

Upon completion of this course, students will be able to:

- Develop or improve skills in contemporary video technology and operation of cameras, audio, lighting and other television production equipment;
 - Achieve critical appreciation for the aesthetics of sound and image production;
 - Improve literacy in the "language" of film and video, including shot composition and continuity editing;
 - Develop or improve skills in digital nonlinear post production;
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Required Textbook & Materials

All required and recommended text and viewing materials are distributed through Canvas

Required Software

Adobe Creative Cloud - Photoshop, *Audition, *Premiere, *After Effects
<https://www.adobe.com/creativecloud/buy/students.html>

Canvas

All course materials will be provided through the class' Canvas page. **Any announcements or change of events to class meetings will be made through the Announcements page.** ****Please Note****It is the student's responsibility to be on top of any updates made in Canvas. Every opportunity will be made to inform students of any changes or updates.

Assignment Upload

All work will be uploaded to the class' Google Drive Link. Each assignment will have a hyperlink to the respective assignment's subfolder to upload. Make sure all material is labeled with the student's **LastName_FirstName**. Assignments will be due **Tuesdays at 9:00 am at the start of class. Failure to adhere to this will result in point deductions.**

Assignments & Grading

Tutorials:	10%
Discussions:	10%
Assignment 1: Movie Trailer	25%
Assignment 2: Video Scratch	25%
Assignment 3: Open Concept	30%
Total Points	100%

Grading Scale

A	(>= 95%)	Outstanding work
A-	(>= 90%)	Very strong work
B+	(>= 86%)	Great Work
B	(>= 83%)	Good Work
B-	(>= 80%)	Satisfactory Work and Effort
C+	(>= 76%)	Satisfies Course Requirements
C	(>= 73%)	Less than Adequate
C-	(>= 70%)	Not Sufficient
D+	(>= 66%)	Student failed to meet the requirements of the course
D	(>= 63%)	Student failed to meet the requirements of the course
D-	(>= 60%)	
F	(>=0%)	

Late Work Policy

Late assignments will not be accepted past the due date without penalty unless the instructor has pre-approved an extension. Extensions will only be granted for medical reasons, religious observance, and family emergencies. A student should always notify the instructor in advance if their assignment will be late.

Course Policies

1. Please maintain civility and respect the diverse backgrounds and perspectives of your classmates
2. Please refrain from phone calls, text messaging, and the use of social media sites during the course lecture or during films being screened.

3. You are not allowed to use the same work that you have presented in other classes. This will be considered as self-plagiarism and will result in no grade for the course.
4. If disruptive behavior continues, the instructor may ask the student to leave the virtual class. The FAU academic statement and policy is articulated in the FAU Code of Academic Integrity Policy Statement.

Attendance

Attendance for this course is required. Students must arrive on time and be ready and expected to work during hours of class time. Treat this as a job. Failure to notify the instructor of absences will result in a grade deduction or a zero.

Regular and on time attendance is essential for the educational process to work. Florida Atlantic expects all students to attend every scheduled class on time. Exceptions may be made for University sponsored or work related activities, illness, or valid emergency situations. You should make every effort to inform me ASAP of any absence. If you know of a conflict with a school program outside this class, please don't wait to inform me at the last minute. You will not be allowed to make up any in-class work on a day you are absent unless it is an excused absence. Remember, we are in the School of Communications...so please make an effort to communicate. More than two unexcused absences will automatically result in a lower attendance grade.

Course Make-Up Policy Plan

In the event of class needing to be canceled for any reason, students will be notified via Canvas. The class day will be made up through a virtual module uploaded on Canvas with a screen recorded lecture or through the reading day.

Material + Supplies

- Audio Editing Software (Audition, Audacity)
- Video Editing Software (Premiere, Final Cut Pro)
- Motion Graphics (After Effects)
- External Hard Drive
- 32 GB Flash Drive
- 16 GB SD Cards
- Audio Equipment
- Mac or PC with up-to-date software

Equipment, Lab, & Studio Access

- **Fort Lauderdale Campus (HEC-611)**
 - Monday - Thursday | 11:00 am - 8:00pm
 - Friday | 12:00 pm - 4:30 pm
 - Saturday | by appointment only

Equipment Checkout and Facility Access *Subject to Change*****

- **Location**
 - 111 E Las Olas Blvd.
 - Fort Lauderdale, FL 33301
 - Building FAU-HEC, 10th Floor, Room 1008P
- **Checkout Days Schedule**
 - Mondays- Fridays 10-6:30 pm
 - No Holidays
- **Contact:** scmsproduction@fau.edu

All students must be thoroughly work-shopped on equipment by course instructors before accessing. Students must then email scmsproduction@fau.edu to reserve equipment. In the email, they need to state their name, the class they're enrolled in, their contact info, Z#, and the list of equipment needed. Our Equipment Resource Tech will then verify what's available, and provide a pick-up and/or drop-off time. For now, students, because of the amount of equipment we have, may keep equipment in their possession for 1 week or less. They may request an extension at the discretion of the MM Production Resource Tech. So, for example, if a student takes the gear out on a Monday, it must be returned the following Monday. If a holiday falls on a day that equipment is to be returned, then the student should return it the following day.

The student must be the one to return the equipment and no one else. The student is responsible for the maintenance and care of the equipment while it is in their possession. It is the student's responsibility to ensure they have everything they need prior to leaving the campus with the gear. Also note our Production Resource Tech is not obligated to check their emails during the weekends. You can also stop by during the scheduled time to see what is available but please note some equipment may be reserved by those who have already emailed.

Required Articles + Screenings

Additional readings may be assigned on a weekly basis. Film and video screenings will be done outside of class. All necessary information will be provided through Canvas.

Disability policy statement

In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses. For more information, please visit the SAS website at <http://www.fau.edu/sas/>.

University Approved Absence Policy Statement

In accordance with rules of the Florida Atlantic University, students have the right to reasonable accommodations to participate in University approved activities, including athletic or scholastics teams, musical and theatrical performances and debate activities. It is the student's responsibility to notify the course instructor at least one week prior to missing any course assignment.

Religious Accommodation Policy Statement

In accordance with regulations of the Florida Board of Governors and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs with regard to admissions, registration, class attendance, and the scheduling of examinations, and work assignments. The details of this policy, as it pertains to FAU, may be found in the University Catalog and University Regulation 2.007, Religious Observances.

Counseling and Psychological Services (CAPS) Center

Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services – individual counseling, support meetings, and psychiatric services, to name a few – offered to help improve and maintain emotional well-being. For more information, go to: <http://www.fau.edu/counseling/>

Code of Academic Integrity

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university's mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places the highest value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty.

The FAU Code of Academic integrity prohibits dishonesty and requires a faculty member, student, or staff member to notify an instructor when there is reason to believe dishonesty has occurred in a course/program requirement. The instructor must pursue any reasonable allegation, taking action where appropriate. Examples of academic dishonesty include, but are not limited to the following:

(a) Cheating

1. The unauthorized use of notes, books, electronic devices, or other study aids while taking an examination or working on an assignment.
2. Providing unauthorized assistance to or receiving assistance from another student during an examination or while working on an assignment
3. Having someone take an exam or complete an assignment in one's place, including class iClicker questions.
4. Securing an exam, receiving an unauthorized copy of an exam, or sharing a copy of an exam.
5. Having another student use your iClicker.

(b) Plagiarism

1. The presentation of words from any other source or another person as one's own without proper quotation and citation.
2. Putting someone else's ideas or facts in your own words (paraphrasing) without proper citations.
3. Turning in someone else's work as one's own, including the buying and selling of term papers or assignments.

(c) Other Forms of Dishonesty

1. Falsifying or invention information, data, or citations.

2. Failing to comply with examination regulations or failing obey instructions of an examination proctor.
3. Submitting the same paper or assignment, or part thereof, in more than one class without written consent of both instructors.
4. Any other form of academic cheating, plagiarism, or dishonesty

For more information, see:

[http://www.fau.edu/regulations/chapter4/4.001 Code of Academic Integrity.pdf](http://www.fau.edu/regulations/chapter4/4.001_Code_of_Academic_Integrity.pdf)

Changes to the Syllabus

Changes to course content are at the discretion of the instructor. It is the student's responsibility to stay informed of these changes; every attempt will be made by the instructor to inform the class of changes in a timely manner. Topics may change depending on class dynamics.

Suggestions for Success

- Treat the class like a job
- Show up on time
- Come to class prepared
- Pay attention
- Do the work
- Stay for the entire class period
- Be fully engaged in class
- Pay attention and take good notes
- Don't be afraid to ask for help
- Be resourceful
- Take the initiative to learn and succeed
- Communicate
- Make no excuses
- Don't wait until the last minute to do the assignment

Deadlines

<u>Weeks</u>	<u>Dates</u>	<u>Assignments</u>
<u>1</u>	Ja	

<u>2</u>	Jan x	Film 1 Pitch
<u>3</u>	Jan xx	Film 1 Rushes
<u>4</u>	Febx	Film 1 Rough Cut
<u>5</u>	Febx	Film 1 Final Cut
<u>6</u>	Febxx	Film 2 Pitch
<u>7</u>	Febxx	
<u>8</u>	Marx	Film 2 Rushes
<u>9</u>	Marx	Spring Break
<u>10</u>	Marxx	Film 2 Rough Cut
<u>11</u>	Marxx	Film 2 Final Cut
<u>12</u>	Marxx	Film 3 Pitch
<u>13</u>	Aprx	
<u>14</u>	Aprxx	Film 3 Rushes
<u>15</u>	Aprxx	Film 3 Rough Cut
<u>16</u>	<u>Aprxx</u>	<u>Reading Day</u>
<u>17</u>	<u>Mayx</u>	Film 3 Final Cut

Assignments

Film 1 Movie Trailer (Duration 1:30 - 2:00)

A trailer is a fundamental part of promoting a film and getting viewers excited about seeing it. Some say it is the art of “disclosure and deception” as well as an art of

seduction. The trailer brings together the main elements of the film and makes us want more.

Recut a film into a trailer that emphasizes a different genre than the original film. For example, watch this trailer for the horror film *The Shining* that was recut as a family feel-good movie. For this exercise, you will need to accurately reflect a 'genre' trailer that is different from the original meaning of the film.

In your trailer you can use titles, inter-titles, voice over and music. The trailer will be screened and presented in class.

For this assignment students must first watch the entire film and have a good sense of the story, feeling and original genre.

Film 2 Video Beatbox (Duration 3:00- 5:00)

In this assignment you will be recording original footage, create a video that incorporates image and sound manipulation, repetition, and rhythm. The idea is to create beats that flow by remixing images into a coherent rhythmic sound. Video scratching is used to disrupt the linear movement of traditional film and television. The video scratching creates anticipation. Actions move back and forth until they are allowed to play out. You may follow the abstract or experimental approach to the project. Be prepared to discuss the choices made within the context of the video. You can use a track to assist with tempo and rhythm but it should not be where the main beat comes from. The video will then be presented to the class for critique and discussion.

Film 3 Open Concept (Duration 3:00 - 5:00)

In this option, you can go towards a more open concept. You will still need to record your own footage. You can create a video scratch, experimental video, pixelation, any mode of documentary and any other form of production not listed. Continue to keep in mind the style of video and audio editing you wish to pursue. The duration of the film will be 3-5 minutes. The video will then be presented to the class for critique and discussion.