FLORIDA ATLANTIC UNIVERSITY	**COURSE CHANGE REQUEST** **Undergraduate Programs**	UUPC Approval 4/24/23 UFS Approval _____ SCNS Submittal _____ Confirmed _____ Banner Posted _____ Catalog _____
	Department Business Communications Program **College** Business	

***Current* Course Prefix and Number** GEB 3213	***Current* Course Title** RI: Introduction to Business Communication (GEB 3213) 3 credi

*Syllabus must be attached for **ANY** changes to current course details. See Template. Please consult and list departments that may be affected by the changes; attach documentation.*

Change title to:

Change prefix

From: **To:**

Change course number

From: **To:**

Change credits*

From: **To:**

Change grading

From: **To:**

Change WAC/Gordon Rule status**

Add ☐ **Remove** ☐

Change General Education Requirements***

Add ☐ **Remove** ☐

*See Definition of a Credit Hour.

**WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See WAC Guidelines.

***GE criteria must be indicated in syllabus and approval attached to this form. See Intellectual Foundations Guidelines.

Change description to:

Change prerequisites/minimum grades to:

Change corequisites to:

Change registration controls to:

Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).

Effective Term/Year for Changes:	**Terminate course? Effective Term/Year for Termination:** SU 2023

Faculty Contact/Email/Phone Mary Kay Boyd/mboyd@fau.edu/561-297-3633

Approved by		***Date***
Department Chair	Mary Kay Boyd	3/23/23
College Curriculum Chair	Ethlyn Williams	4/7/2023
College Dean	Paul Hu	4/19/2023
UUPC Chair	Ethlyn Williams	4/24/23
Undergraduate Studies Dean	Dan Meeroff	4/24/23
UFS President		
Provost		

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.