

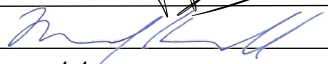
 <b>FLORIDA ATLANTIC UNIVERSITY</b>	<b>NEW COURSE PROPOSAL</b> <b>Undergraduate Programs</b>		UUPC Approval <u>10-11-21</u> UFS Approval _____ SCNS Submittal _____ Confirmed _____ Banner Posted _____ Catalog _____
	<b>Department</b>  <b>College</b> <i>(To obtain a course number, contact <a href="mailto:erudolph@fau.edu">erudolph@fau.edu</a>)</i>		
<b>Prefix Number</b>	<i>(L = Lab Course; C = Combined Lecture/Lab; add if appropriate)</i>  <b>Lab Code</b>	<b>Type of Course</b>	<b>Course Title</b>
<b>Credits</b> <i>(Review Provost Memorandum)</i>	<b>Grading</b> <i>(Select One Option)</i>  <b>Regular</b>  <b>Pass/Fail</b>  <b>Sat/UnSat</b>	<b>Course Description</b> <i>(Syllabus must be attached; Syllabus <a href="#">Checklist</a> recommended; see <a href="#">Guidelines</a>)</i>	
<b>Effective Date</b> <i>(TERM &amp; YEAR)</i>			
<b>Prerequisites, with minimum grade*</b>		<b>Corequisites</b>	<b>Registration Controls</b> <i>(Major, College, Level)</i>
<b>*Default minimum passing grade is D-. Prereqs., Coreqs. &amp; Reg. Controls are enforced for all sections of course</b>			
<b>WAC/Gordon Rule Course</b>  Yes                      No  <i>WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to proposal. See <a href="#">WAC Guidelines</a>.</i>		<b>Intellectual Foundations Program (General Education) Requirement</b> <i>(Select One Option)</i>  <i>General Education criteria must be indicated in the syllabus and approval attached to the proposal. See <a href="#">GE Guidelines</a>.</i>	
<b>Minimum qualifications to teach course</b>			
<b>Faculty Contact/Email/Phone</b>		<b>List/Attach comments from departments affected by new course</b>	
<b>Approved by</b> Department Chair _____  College Curriculum Chair _____  College Dean _____  UUPC Chair <u>Daniel Mesroff</u> Undergraduate Studies Dean <u>Edward Pratt</u> UFS President _____ Provost _____			<b>Date</b> _____ <u>4/27/21</u> _____ <u>9.30.21</u> _____ <u>10-4-2021</u> _____ <u>10-11-21</u> _____ <u>10-11-21</u> _____ _____ _____

Email this form and syllabus to [mjenning@fau.edu](mailto:mjenning@fau.edu) seven business days before the UUPC meeting.

## SYLLABUS

Instructor	Stephanie Cunningham, Professor of Graphic Design location: Ft Lauderdale 1009C email: cunninggh@fau.edu
Office Hours	Tuesday & Thursday: 12–1, 6–7 or by appointment
Communication	Official information is communicated via your FAU email account. You are obligated to regularly check this account and make certain that your box is not full and unable to receive email. All class communication will be conducted by Canvas/FAU email.
Prerequisites	None. Open to all majors. [1 credit]
Dates	4 week mini semester, February 10–March 6
Description	This 1 credit introductory course focuses on the development of competency using bitmap photo-editing programs such as or similar to Adobe Photoshop. Students will become familiar with the tools and appropriate use of software to create and edit images.
Objectives	Students completing this course will gain an understanding of the appropriate use of raster/bitmap based software to software to create, edit, and output images.  -demonstrate understanding of appropriate use and application of raster images -locate, identify, and use basic tools -edit, retouch, and composite images -demonstrate clear understanding of resolution and image size -demonstrate clear understanding of color spaces -work with layers, history, masks, and effects -appropriately use and apply filters and effects -add and edit typography -create and select vector paths -save and output artwork using relevant file types
Required Texts	<i>None required.</i>
Supplies	Raster based image editing software (may vary by semester).
Preparedness	Students are responsible for course materials from Canvas or fellow classmates for days that they do not attend class. Students who arrive late are responsible for acquiring course materials for the time period they missed. Lectures will not be repeated in person, by phone or email on an individual basis for those who are late or absent under any circumstance. Students must arrive prepared for class with assignments. Students who do not participate in class or individual discussions with faculty during class should not expect private critiques with faculty. Students are required to attend courses meetings. Completion of all assignments by their designated due date is required. Arrange for delivery of your assignment if you are ill on the day an assignment is due.
Attendance	Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance.

*NO cellphone use in class. Please leave the room if you must text or make a call.*

Attendance ( <i>cont.</i> )	<p>Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.</p> <ul style="list-style-type: none"> <li>&gt; 1 absence is permitted in a mini semester.</li> <li>&gt; 3 late arrivals or early departures=1 absence.</li> <li>&gt; Arriving over 20 min. late or departing over 20 min. early will be marked as absent.</li> </ul> <p>Emergencies will be dealt with on an individual basis. Incomplete grades will be granted at the discretion of the professor, and only in the case of a grave individual emergency.</p>
Evaluation	This course is satisfactory/unsatisfactory. A satisfactory grade will be issued to students who attend at least 7 of 8 classes, complete all class exercises, and pass the exam with at least 70%.
Honor Code	Policy Statement: Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see University Regulation 4.001.
Disability	Policy Statement: In compliance with the Americans with Disabilities Act (ADA), students who require special accommodation due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses.
Support	<p>Counseling And Psychological Services (CAPS) Center</p> <p>Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services—individual counseling, support meetings, and psychiatric services, to name a few—offered to help improve and maintain emotional well-being. For more information, go to: <a href="http://www.fau.edu/counseling/">www.fau.edu/counseling/</a></p>

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**SCHEDULE** (subject to change)

Class begins	Feb 8	Week 1	T		introduction to tools, resolution, workspace
Final Exam Day	March 3		R		layers, selections and paths
		Week 2	T		layers, adjustment layers, effects, masks, grouping
			R		file types, filters, smart objects, cropping
		Week 3	T		color modes, channels, texture
			R		working with type
		Week 4	T		actions, sizing, cloning
			R		file formats, export, and output

**BIBLIOGRAPHY**

*Adobe Photoshop Classroom in a Book*, Andrew Faulkner. Adobe Press.  
ISBN-10: 0136447996 & ISBN-13: 978-0136447993

*Design Fundamentals Handbook*, Miranda Myles Jackson. Independent Press.  
ISBN-13: 979-8606441877

*Color Management & Quality Output*. Focal Press.  
ISBN-10: 0240821114 & ISBN-13: 978-0240821115

*A Guide to Graphic Print Production 3rd Edition*, Kaj Johansson, Peter Lundberg, and Robert Ryberg. Wiley.  
ISBN-10: 0470907924 & ISBN-13: 978-0470907924