

**Steering Committee Meeting Minutes**  
**September 2, 2021 (2pm – 4pm)**  
**Webex**

**Members Present:** Kevin Wagner, Bruce Arneklev, Bill Trapani, Kim Dunn, Charles Dukes, Joy Longo, Meredith Mountford and Paul Peluso.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner
2. The UFS Steering minutes from [April 15<sup>th</sup>, 2021](#) were approved by the committee.
3. **President's Report:**
  - A. Dr. Kim Dunn thanks all of the faculty for their dedication as we have been navigating Covid-19.
  - B. Dr. Dunn states that the vote went out for the Advisory Council of Faculty Senates Resolution.
  - C. As of now, over 80% of faculty are using Canvas. Dean Pratt suggests inviting Crystal Barger to the October Senate meeting. After discussion, the Canvas Gradebook and Mid-Term Grade Reporting will be added to Dr. Dunn's report.
  - D. After discussion, HB233 will be added to old business at the Faculty Senate meeting.
  - E. The Academic Planning and Budget Committee Open Forum will be held on September 23<sup>rd</sup> at 1pm.
  - F. Board of Trustees Chair Abdol Moabery will be a guest speaker at Faculty Senate to discuss the University of Florida's interest in expanding in Palm Beach.
  - G. President Kelly will be a speaker at Faculty Senate.
  - H. Dr. LeAnn Gutierrez, Director, Student Health Services discusses contact tracing and testing protocols. Faculty, staff, and students needs to contact Student Health Services first. After discussion, Dr. Gutierrez will be added the Faculty Senate guest speakers.
4. **UPC Consent Agenda**
  - There are no objections. The consent agenda stands **approved**.
5. **UPC Action Agenda**
  - A. Arts and Letters
  - *BA in Art: Art Studio Concentration, BA in Art: Studio Art Concentration, BFA in Art: Graphic Design Concentration, and BFA in Art: Studio Art Concentration*
  - Dr. Paul Peluso motions to **combine BA in Art: Art Studio Concentration, BA in Art: Studio Art Concentration, BFA in Art: Graphic Design Concentration, and BFA in Art: Studio Art Concentration**. Dr. Joy Longo seconds. After a majority vote, the motion carries.
  - Dr. Bill Trapani motions to move BA and BFA in Art Program Changes (Combined) with **no recommendation from Steering**. Dr. Joy Longo seconds. After a majority vote, the motion carries.

- B. Engineering and Computer Science
- *Aerospace Engineering, Biomedical Engineering, Marine Materials and Offshore Engineering, Naval Architecture, Robotics Engineering, and Underwater Acoustics*
- Dr. Kevin Wagner **motions to combine Aerospace Engineering, Biomedical Engineering, Marine Materials and Offshore Engineering, Naval Architecture, Robotics Engineering, and Underwater Acoustics.** Dr. Bill Trapani seconds. After a majority vote, the motion carries.
- Dr. Joy Longo motions to move Engineering Certificates (Combined) with **no recommendation from Steering.** Dr. Bill Trapani seconds. After a majority vote, the motion carries.

#### 6. UGC Consent Agenda

- There are no objections. The consent agenda stands **approved.**

#### 7. UGC Action Agenda

- A. College of Science
- *BS to MS in Geosciences*
- Dr. Paul Peluso motions to move BS to MS in Geosciences with **positive recommendation from Steering.** Dr. Bill Trapani seconds. After a majority vote, the motion carries.

#### 8. **Business Items**

- After discussion, we will add committee reports on Senate agendas moving forward. The Policy Committee Recommendations on Reinvigorating Shared Governance will be added on the September 20<sup>th</sup> agenda.

#### 9. **Open Forum with the Provost**

- Provost Danilowicz states that the College of Medicine Dean search is underway. The College of Science and Library searches will be starting soon. There will also be an Associate Vice President for Broward internal search as well.
- Dr. Hawkins is scheduling an SPE committee meeting.
- We will need two volunteers for the soft skills in IFP committee.
- We will also schedule a meeting with the Steering Committee and Deans on how to incorporate shared governance.
- Next, Deans have set up breezeway dialogues this semester.
- Finally, Provost Danilowicz discusses the budget and compensation changes will be moved to the Deans offices.

#### 10. **Good of the Steering Committee**

- No Items.

#### 11. **Meeting adjourned at 4:00pm.**