

Steering Committee Meeting Minutes
October 5, 2017 (2pm – 4pm)
BOT Conference Room

Members Present: Kevin Wagner, Bruce Arneklev, Chris Beetle, Kim Dunn, Michael Harris, Meredith Mountford, and Paul Peluso.

Guests: Gary Perry, Ed Pratt, Deborah Floyd, and Annette Casacci.

1. The meeting was called to order at 2:00pm by Chair, Dr. Kevin Wagner.
2. The UFS Steering minutes from [September 14, 2017](#) were approved by the committee.

3. President's Report:

- a. Dr. Kevin Wagner is forming a book committee for faculty to review the Provost's memorandum on textbook affordability policy. Committee names will be sent to Dr. Wagner.
- b. Next, the upcoming Senate meeting will have two guest speakers – Dean Ed Pratt to discuss the General Studies Degrees, and Dean Carol Hixson to discuss the FAU Libraries resources. President John Kelly will be the guest speaker at the December meeting.
- c. Finally, Dr. Wagner distributed the James Madison University Code of Conduct handbook for Steering Committee members to review. Dr. Wagner will circulate a draft Code of Conduct handbook which will include a list of expectations when Senators join the University Faculty Senate.

4. UPC Consent Agenda

- There are no items.

5. UPC Action Agenda

- There are no items.

6. UGC Consent Agenda

- There are no items.

7. UGC Action Items

- There are no items.

8. Business Items

- There are no items.

9. Open forum with the Provost

- Provost Perry announces that the recovery went well after Hurricane Irma. The Office of the Provost have been receiving academic recovery plans from the Deans and Chairs of each College. In addition, the three reading days will now become instructional days.
- Finally, Provost Perry discusses the Facilities Committee and Budget and Finance Committee workshops from the Florida Board of Governors meeting on October 3rd at Florida Gulf Coast University.

10. Good of the Steering Committee

- a. Dr. Kevin Wagner announces that the Three Minute Thesis final will take place on October 20th, 2017.
- b. Dr. Michael Harris leads a discussion on the Bachelor of General Studies Degrees. Dr. Ed Pratt will send the updated data for to attach for the upcoming Senate meeting.

11. Meeting adjourned at 3:05 p.m.

