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Signup & Maintenance Form for Online Ordering

Please complete the form below and fax to: **Purchasing Department** at 561-297-3084

Authorized Signer for FAU Banner **INDEX#** _____ **ADD** **REMOVE**

Expiration Date (Grant accounts only): _____

NAME (Please Print): _____

Signature: _____

e-mail Address	(Mandatory)
Phone #	(Mandatory)
Campus/Building/Room	(Mandatory)

Authorized Internet User(s) for your FAU Banner INDEX (list their information below).

ADD **REMOVE**

Name:	(Mandatory)
Phone #	(Mandatory)
Campus/Building/Room	(Mandatory)
e-mail Address	(Mandatory)

ADD **REMOVE**

Name:	(Mandatory)
Phone #	(Mandatory)
Campus/Building/Room	(Mandatory)
e-mail Address	(Mandatory)

ADD **REMOVE**

Name:	(Mandatory)
Phone #	(Mandatory)
Campus/Building/Room	(Mandatory)
e-mail Address	(Mandatory)

FAU PURCHASING DEPARTMENT APPROVAL: _____ / /

The purchase of materials under this account is limited to a maximum unit cost of \$999 per item.