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TO: Deans, Associate Deans, Directors, and Department Chairs

FROM: John Pritchett  
University Provost and Chief Academic Officer

DATE: August 21, 2009

SUBJECT: Religious Accommodations

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Florida Law requires that the University provide reasonable accommodations with regard to class attendance, examinations, and work assignments to students who request such consideration in order to observe their religious practices and beliefs. The details of this policy, as it pertains to FAU, appear on page 54 in the 2009-2010 University Catalog, which can be accessed from the FAU website at:

<http://www.fau.edu/registrar/universitycatalog/univcatalog.php>

**Please be sure that your faculty are aware of this obligation and are reminded to honor all such requests in the spirit of understanding and respect which they deserve.**

Thank you for your cooperation in this matter.

cc: Frank T. Brogan, President  
Patty Singer, University Ombudsman  
Joyanne Stephens, Vice President and Associate Provost of Regional Campuses

**Religious Accommodation**

In accordance with rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs with regard to admissions, registration, class attendance, and the scheduling of examinations and work assignments.

Students who wish to be excused from course work, class activities, or examinations must notify the instructor in advance of their intention to participate in religious observation and request an excused absence. The instructor will provide a reasonable opportunity to make up such excused absences.

Any student who feels aggrieved regarding religious accommodations may present a grievance to the director of Equal Opportunity Programs. Any such grievances will follow Florida Atlantic University's established grievance procedure regarding alleged discrimination.