FACULTY
VERIFICATION OF EMPLOYMENT

This form needs to be completed for faculty/researchers/scholars/scientists/engineers who are coming to Florida Atlantic University from previous employment.

Applicant/Employee Information:

Name:_____
Last First M.I.

Employment Verification:

_____ Letter of reference from previous employer is attached.

OR

_____ Employment was verified on (date)_____ by telephone (phone number) _____ with (title) _____ at (institution)_____.

Verified By: (FAU Representative)

Name:_____ Title:_____

Signature:_____ Date:_____

This form should be sent to the Associate Provost, Academic Personnel (ADMIN. 309), with other materials (official transcript, current vita, signed offer letter, signed Faculty Tenure Agreement, letters of reference) required for the personnel credential file.

A copy of this form also needs to be sent to EOP along with Part II of the Compliance Report.