



## 2024 Researcher of the Year Awards Guidelines

The Division of Research invites applications and nominations for the **2024 Researcher of the Year** Awards. One \$2,500 award will be made for each faculty rank (assistant/associate/full) to honor excellence in sponsored and project-oriented research, *with particular emphasis on externally funded research*. A dean can nominate only one person at each rank for Researcher of the Year.

### Eligibility

- All tenured and tenure-track faculty, including research faculty (with the exception of FAU Eminent Scholars and FAU distinguished professors) and all faculty librarians, are eligible if they have been on the FAU payroll for three years by the application date.
- Previous winners who have retained the same rank must wait five years to become eligible again.

### Process

- Applications/nominations are to be made to the dean/director, containing information provided in the guidelines below.
- **Self-nominations are encouraged.**
- Each dean/director will determine the nominee for each rank for the college/institute; ideally through review by a college committee.
- The college/institute will submit its nominees to the University Research Committee (URC) through the Chair of this committee.
- The University Research Committee will select a winner in each faculty rank.
- Names of the selected Researchers of the Year will be sent to the President and the Vice President for Research, who will announce the winners.
- The awards will be presented at the annual Honors Convocation on April 17, 2024.

### Evaluation Criteria

The evaluation is based on the quality and quantity of research conducted by the FAU faculty member over the past five years, with a minimum of three years' emphasis on work done at FAU, as evidenced by:

1. Nomination Letter
2. Externally sponsored research as a primary criterion
3. Peer-reviewed publications, articles, presentations, and books
4. Graduate student/Postdoc guidance, where appropriate
5. Service to professional research organizations
6. Special awards or citations

### Award Structure

- The award can only be used as direct research costs, e.g. for research supplies, travel to support a specific project.
- A justification for requested purchases is required and will be reviewed by Research Accounting prior to approval.

# Researcher of the Year Award

## Timetable

<b>January 26, 2024</b>	Application is due to your college Dean's Office
<b>February 9, 2024</b>	Dean's Office will forward names of college nominees to the University Research Committee
<b>March 1, 2024</b>	Awardee names presented to the President and the Vice President for Research
<b>April 17, 2024</b>	Awards presented at the Honors Convocation

## Nomination Guidelines

- All materials should be submitted as a **single PDF document**.
- All materials submitted must be scholarly work conducted in the last five years.
- Nomination applications should be organized according to the following categories:
  1. Signed Nomination Letter from the Dean
  2. Statement of qualifications for Researcher of the Year Award (**2 pages**, include name, rank, college, department, years at FAU)
  3. Current curriculum vitae (**Maximum 5 pages**)

In the section of the CV devoted to research, scholarly and creative activities, please categorize as follows, unless the nature of the scholarly activity requires additional categories:

    - Contracts or grants received (include your role as principal investigator, co-principal investigator, collaborator, advisor, etc.; sponsor; direct and indirect costs; timeframe of award)
    - Peer-reviewed publications (only include accepted and/or published works)
  4. Graduate student/Postdoc guidance as applicable. Please specify your role (advisor, chair, member, etc.).
  5. Memberships in and service to professional organizations
  6. Scholarly citations (Applicants are encouraged to list the number of times publications have been cited and provide the committee with evidence of these citations.)
  7. Letters of support from outside experts in the field of study, with supporting credentials, are encouraged.

**Dean's Office to submit the signed college nominations by 5 p.m. on February 9, 2024 to the University Research Committee at [tpenholl@fau.edu](mailto:tpenholl@fau.edu). Please provide all material as a single PDF document.**

**The file name and subject line of the email should read:**

**2024 Researcher of the Year Award followed by a hyphen and the college nominee's last name.**