

# APPLYING FOR THE UNDERGRADUATE RESEARCH CERTIFICATE

## WHAT ARE THE REQUIREMENTS?

Find out [what's needed to complete the Certificate](#)

## HOW DO I CHECK WHICH REQUIREMENTS I'VE MET?

Run a Degree Audit with FAU DARS from [myfau.fau.edu](http://myfau.fau.edu)

Choose "Select a Different Program"

In the drop-down, select "Undergraduate Studies — Certificate in Undergraduate Research"

## HOW DO I REGISTER FOR IDS 4914: UNDERGRADUATE RESEARCH FORUM ?

If you are accepted to present at one of FAU's internal symposia, you will be asked to register for *IDS 4914: Undergraduate Research Forum*

Contact personnel are listed based on the symposium you intend to present at:

- \* Fall Term for the Broward Symposium:  
Dr. Shireen Lalla [slalla@fau.edu](mailto:slalla@fau.edu)
- \* Spring Term for the OURI Boca Raton Symposium:  
Patricia Sampedro [psampedr@fau.edu](mailto:psampedr@fau.edu)
- \* Spring Term for the Honors College Symposium:  
Dr. Monica Maldonado [mmaldonado@fau.edu](mailto:mmaldonado@fau.edu)
- \* Any external presentation:  
Patricia Sampedro [psampedr@fau.edu](mailto:psampedr@fau.edu)
- \* *Senior Engineering Design Showcase* students will receive credit upon completing one of the following courses with a grade of "C" or higher:  
CGN 4804C, EGN 4952C, EOC 4804L, or EML 4551

## WHAT IF I GRADUATE OVER THE SUMMER?

Since FAU does not have a summer showcase that fits with graduation deadlines, it is advisable you present externally in the summer and submit a waiver form with evidence of your presentation

### I'VE MET THE CRITERIA. WHAT'S NEXT?

Email your academic Advisor to request they add the Certificate to your academic record, viewable via Banner in [myfau.fau.edu](http://myfau.fau.edu)

### I HAVEN'T MET THE CRITERIA. WHAT'S NEXT?

You can use the DARS audit as a checklist towards meeting the criteria

Consult your academic Advisor and make them aware of your interest in the Certificate

If you think you qualify for a substitution or waiver for some of the criteria, then [complete the Substitution form](#)

Submit documentation and your DARS Undergraduate Research Audit to [ouri@fau.edu](mailto:ouri@fau.edu)

## HOW DO I APPLY FOR THE CERTIFICATE?

Once the Certificate is a part of your academic record, *you must submit the [Application for Certificate](#)*

## CONFERRAL OF CERTIFICATE

The Certificate will be conferred upon completion of your last course applicable to it