

**Undergraduate Research Curriculum Committee**  
**Tuesday, February 17, 2015**  
**Meeting Minutes**

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**I. Welcome and Introduction of Members**

Members Present: Lisa Swanstrom, Joy Longo, Michael DeDonno, Daniel Meeroff, Allen Smith, Tobin Hindle, and Greg MacLeod

Joining via Skype: Sheryl Muriente

Others Present: Edward Pratt, Donna Chamely-Wiik and Jennie Soberon

**II. Background of URCC Establishment**

Goal of URCC is to certify Research Intensive courses going forward

**III. Faculty Liaisons and URCC**

Discussion of the connection with the Faculty Liaisons as 6 members also serve in this role, and adding the remaining 2 Faculty Liaisons to attend and participate on the committee in a non-voting role.

All members agreed to invite the remaining 2 liaisons to be non-voting committee members. The two are Sharon Darling and Julie Earles.

**IV. Establishment of Monthly Meeting Times**

For the Spring semester, it was agreed that meetings would be the first Tuesday of the month, from Noon – 1:30pm, except for March, which will be the second Tuesday. The dates are as follows:

March 10

April 7

May 5

**V. Charge of Committee**

To establish a criteria for identifying and designating RI courses.

To serve as college communication vehicles regarding URCC – decisions URCC makes will become University wide.

**VI. Best Practices and Guidelines**

Review best practices of other institutions (5 provided as handouts to members)

**VII. Election of Committee Chair**

Sheryl Muriente offered to be Committee Chair. Dan Meeroff second and entire committee agreed.

**VIII. Committee responsibilities before next meeting**

- Members will review best practices documents (already uploaded on to a shared Google Docs drive through MyFAU) , and work on a draft RI Course Designation guidelines for the March meeting
- Members can use existing courses within their own colleges that may fit the RI model as they establish guidelines.

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Things to Consider:

1. RI courses will need to incorporate all 6 Student Learning Outcomes (Knowledge, Formulate Question, Plan of Action, Critical Thinking, Ethical Conduct, and Communication)
2. Need to ensure that the definition of research fits all disciplines
3. Different criteria between upper and lower level courses and Individual versus group projects
4. What does SACS want to see on the report - # of RI courses or # of SLO's impacted?
5. What do we use for assessment?
6. RI course designation versus RI compacts (similar to Honors Compacts)
7. Original intent of RI course designation was to establish a Research Certificate or other recognition.

**IX. Meeting Adjourned**

**Next Meeting:** Tuesday, March 10, at Noon in GS214B, with video-conferencing to Jupiter campus.