

**Minutes  
University Graduate Council  
January 21, 2009**

**Present:** William McDaniel (Chair), Business Presiding; Deborah Floyd, Education; Gail Burnaford, Education; Elwood Hamlin II, CAUPA; Ali Zilouchian, Engineering; Ronald Nyhan, CAUPA; Larry Liebovitch, Science; Doug Broadfield, Arts & Letters; John Bernardin, Business; Charles Roberts, Science; Xupei Huang, Biomedical Science

**Excused Absence:** Ruth McCaffrey, Nursing; Ben Lowe, Arts & Letters; Susan Chase, Nursing; Khaled Sobhan, Engineering; Chad Simon, Graduate Student Association; Massimo Caputi, Biomedical Science

**Others Present:** Barry Rosson, Graduate College; Susan Fulks, Graduate College

The meeting was called to order by Dr. McDaniel at 1:35 p.m.

**I. The minutes from the November 2008 meeting were approved unanimously by the Graduate Council after a minor amendment was offered by Floyd.**

**II. Thesis and Dissertation Guidelines (Attachments: Introductory web-language and sample emails to graduate students & faculty members)**

The council asked Fulks to send the electronic PDF document to the council members. Nyhan moved that the council members have until Wednesday, January 28, 2009 at 5:00 p.m. to provide comments directly to McDaniel. After that deadline, the document would be posted to the Graduate College website accompanied by the web-language brought to the meeting. The motion was seconded by Roberts and approved unanimously by the council. By consensus, the web-language and emails to be sent to graduate students and faculty members were also approved.

**III. Revisions to the Graduate College Governance Document**

Zilouchian moved to leave the document on the web, notify faculty members that they have two weeks to provide feedback and make suggestions for revising the document. The suggested revisions would be brought to a three-person sub-committee consisting of Doug Broadfield, Deborah Floyd, and Ali Zilouchian. The sub-committee would bring the revised document to the February 18 council meeting and, if approved, forward it to the UFS for final approval. Bernardin seconded the motion.

Bernardin amended the motion to make the recommendation to the UFS that they only vote up or down on the revised document. Nyhan seconded the amendment. The motion was approved with one member abstaining.

Zilouchian's motion, with the approved amendment, was approved by the council.

Roberts moved to change Zilouchian's approved motion. He moved to keep the feedback and revision process the same, but to allow the council at its meeting on February 18 to decide on how best to proceed with final approval. Floyd seconded this motion. Floyd amended the motion to ask that Fulks and McDaniel proceed with getting the Votenet process in motion prior to the February 18 meeting. Bernardin seconded the amendment with the majority of the council concurring.

Roberts' motion, with the approved amendment, was approved unanimously by the council.

#### **IV. "Seven Year Rule"**

Floyd moved to table this item until the February 18 meeting. In the interim, the Graduate College will provide a report on the currently enrolled graduate students who are affected by this rule. Broadfield seconded this motion, and it was approved unanimously by the council.

**The meeting was adjourned at 3:15 p.m.**