

**FACULTY-LED STUDY ABROAD PROGRAM  
SAFETY & SECURITY PLAN**

**I. PROGRAM INFORMATION**

Study Abroad Program Title: \_\_\_\_\_

Faculty Leader / Co-Leader (s): \_\_\_\_\_

Destination(s) (country/city): \_\_\_\_\_

Proposed Dates of In-Country Travel (MM/DD/YY): \_\_\_\_\_

[U.S. Department of State Travel Advisory Level:](#)     1     2     3     4

**II. U.S. EMBASSY INFORMATION**

[Location of Nearest Embassy or Consulate\(s\):](#) \_\_\_\_\_

Physical Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Emergency After-Hours Phone #: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax #: \_\_\_\_\_

Website: \_\_\_\_\_

Please briefly describe the services the Embassy/Consulate can provide to U.S. citizens:

**III. LOCAL HEALTH & EMERGENCY SERVICE INFORMATION**

Contact Number for Local Police: \_\_\_\_\_

Local Clinics & Hospitals: \_\_\_\_\_

\_\_\_\_\_

#### **IV. SAFETY & SECURITY DESIGNEE**

Each program is required to have a Safety & Security Designee—the individual responsible for providing 24/7 onsite support and liaising with Education Abroad in real or perceived emergencies or incidents abroad. Please note, graduate assistants are not eligible to serve in this role.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Please describe how students and Education Abroad will be able to communicate directly with the Safety & Security Designee in real and perceived emergencies or incidents abroad.

#### **V. PRE-DEPARTURE & ONSITE ORIENTATION**

Education Abroad provides a Pre-Departure Safety & Security Orientation to all travelers that discusses general health and safety considerations for travel. Faculty leaders should also provide a pre-departure orientation. Please outline the topics that will be addressed in the pre-departure orientation:

Faculty leaders/co-leaders should also provide an onsite orientation to students to help with the adjustment to their new environment. Please outline the topics that will be addressed in the onsite orientation:

## VI. ENTRY & EXIT REQUIREMENTS

Education Abroad strongly recommends that all travelers have at least 6 months of remaining validity in their passport beyond their departure date. The [U.S. Department of State Bureau of Consular Affairs](#) provides country-specific information that outlines entry and exit requirements for U.S. citizens. Please provide information requirements for entry and exit of the country including but not limited to validity of passport, available passport pages, required visas, pre-arrival vaccinations, and entry/exit taxes or fees:

## VII. HEALTH CONSIDERATIONS

All travelers are registered in University-mandated CISI international health and travel insurance through Education Abroad. Information regarding traveler health can be found on the [U.S. Department of State Bureau of Consular Affairs](#) country pages, [Center for Disease Control and Prevention \(CDC\) Traveler's Health](#) and the [World Health Organization](#).

Are any vaccinations required for entry into the country?  Yes  No

If yes, please explain:

Are there regulations or restrictions on prescription medications that can be brought into or used within the country?  Yes  No

If yes, please explain:

Are there any additional vaccinations or medications that are recommended for the country or region where you will be traveling?  Yes  No

If yes, please explain:

Has the CDC issued any Travel Health Notices regarding the country or region where you will be traveling?  Yes  No

If yes, please explain:

## VIII. RESOURCES

### Government

- U.S. Department of State International Travel - <https://travel.state.gov/content/travel.html>
- U.S. Department of State Students Abroad - <https://travel.state.gov/content/travel/en/international-travel/before-you-go/travelers-with-special-considerations/students.html>
- USA Study Abroad - <https://studyabroad.state.gov/study-abroad-resources/resources-study-abroad>
- U.S. Department of State Smart Traveler Enrollment Program - <https://step.state.gov/step/>
- U.S. Department of State Overseas Security Advisory Council - <https://www.osac.gov/Pages/Home.aspx>
- CIA World Factbook - <https://www.cia.gov/library/publications/the-world-factbook/>

### Agencies/Organizations

- World Health Organization - <http://www.who.int/countries/en/>
- Center for Disease Control and Prevention Travelers Health - <https://wwwnc.cdc.gov/travel>
- MIUSA Mobility International USA - <http://www.miusa.org/plan/americans-abroad>
- Abroad with Disabilities - <http://abroadwithdisabilities.org/>

### Campus Resources

- FAU Counseling and Psychological Services - <http://www.fau.edu/counseling/>
- FAU Dean of Students - <http://www.fau.edu/dean/>
- FAU Office of Diversity & Multicultural Affairs - <http://www.fau.edu/diversity/>
- FAU Student Health Services - <http://www.fau.edu/shs/>
- FAU Libraries - [http://libguides.fau.edu/gov\\_documents-boca/travel](http://libguides.fau.edu/gov_documents-boca/travel)
- FAU Student Accessibility Services - <http://www.fau.edu/sas/>
- FAU Students in Distress Guide for Faculty/Staff - [http://www.fau.edu/counseling/Students\\_in\\_Distress\\_Guide.pdf](http://www.fau.edu/counseling/Students_in_Distress_Guide.pdf)
- FAU Police - <http://www.fau.edu/police/>
- FAU PD Victim Services - <http://www.fau.edu/police/victimservices/>
- FAU Women and Gender Center - <http://www.fau.edu/owlscare/gendercenter/>