



OFFICE OF THE UNIVERSITY ARCHITECT AND
VICE PRESIDENT FOR FACILITIES
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Bldg. CO#69 • Room 101
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Phone: (561) 297-2663
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May 26, 2009

Ms. Sarah Jozwiak
NPDES Stormwater Section
Florida Department of Environmental Protection
2600 Blair Stone Road
M.S. 2500
Tallahassee, Florida 32399-2400

RE: Phase II MS4 Permit ID #FLR04E094 – FY08-09

Dear Ms. Jozwiak:

Find attached Phase II MS4 Permit ID# FLR04E094 for Florida Atlantic University, which fulfills our annual reporting requirement for FY08-09 under the Generic Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer System.

Should you require additional information please free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tom Donaudy', written over a white rectangular area.

Tom Donaudy,
University Architect & VP for Facilities

TD/tb

Attachment

Cc: w/attachments: T. Bradley
File

NPDES ANNUAL REPORT
Phase II MS4 Permit ID # FLR04E 0 9 - 4

PHASE II MS4 ANNUAL REPORT for Permit Year : 1 2 3 4 5 Other: _____

Instructions for completing this form:

- Complete Sections I through V and submit to the Department to fulfill the annual reporting requirement under the Generic Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer Systems, Rule 62-621.300(7)(a), F.A.C.
- The numbering and references to Best Management Practices (BMPs) on the Annual Report Form should reflect the information given in the MS4's Notice of Intent (NOI) form previously submitted to the Department. **PLEASE REFER TO ORIGINAL AND APPROVED PHASE II MS4 NOI SUBMITTAL WHILE COMPLETING SECTION II OF THIS FORM.** Proposed changes to the approved SWMP shall be indicated in Section III of this form.
- When complete, submit this Annual Report form to the following address:
 NPDES Stormwater Section
 Florida Department of Environmental Protection
 2600 Blair Stone Road
 M.S. 2500
 Tallahassee, FL 32399-2400.

asasda

- Do **NOT** include any attachments **EXCEPT** for Monitoring Data in Section IV, if applicable.

SECTION I. PHASE II MS4 OPERATOR INFORMATION

A.	Name of the Phase II MS4 Operator: Florida Atlantic University		
B.	Name of the Phase II MS4 Responsible Authority: Tom Donaudy		
	Title: University Architect and Vice President for Facilities		
	Mailing Address: 777 Glades Road - Campus Operations Bldg. #69 - Room 101		
	City: Boca Raton	Zip Code: 33431	County: Palm Beach
	Telephone Number: (561) 297-2663		
C.	Name of the Designated Phase II MS4 Stormwater Management Program Contact: Tom Bradley		
	Title: Director		
	Department: Environmental Health & Safety		
	Mailing Address: 777 Glades Road - Campus Operations Bldg. #69 - Room 112		
	City: Boca Raton		City: Boca Raton
	Telephone Number: (561) 297-3106		
	E-mail Address: tbradley@fau.edu		
D.	Location of the Phase II MS4 (if different than the mailing address in Section I.C. above): same		
	Street Address: N/A		
	City: N/A	Zip Code: N/A	County: N/A

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SECTION II. SUMMARY OF STORMWATER MANAGEMENT PROGRAM ACTIVITIES

Indicate the Phase II MS4 status of compliance in terms of progress toward each of the measurable goals described in the generic permit. Refer to the NOI for a list of the specific BMPs and Measurable Goals the Phase II MS4 committed to perform and track. Changes which will result in deviation from the NOI should be listed in Section III of this form. Include activities for all reporting periods (permit years) in this section. A summary of results is expected for the current reporting period but may be added to results from previous annual report periods. A summary of results is not expected for future reporting periods, but the anticipated BMPs, measurable goals and schedules for future reporting periods should be provided in this section.

Element ID/BMP #		A BMP Description	B Measurable Goal	C Schedule for Implementation/Completion	D Summary of Results
1a	1	Public Education and Outreach 1. Distribute educational material 2. Offer webinars 3. Conduct presentations 4. Sponsor and/or participate in pollution prevention events 5. Promote stormwater program through website 6. Deliver emails to university community	1. Track and report the number of brochures distributed 2. Track and report the number of people who attended webinars 3. Report # of presentations given 4. Report # of pollution prevention events sponsored and/or attended 5. Track and report the number of website hits. 6. Track and report number of emails sent and received.	1-6. Permit Year 5	1: # of brochures distributed = 212. 2: # of webinar attendees = 5. 3: # of presentations given = 0. 4: # PP events sponsored or attended = 3 (Safety Fair, Benefit Fair, Sustainability Day). 5: # of website page loads = 185, unique visitors = 128, first time visitors = 83, returning visitors = 45. 6: # of emails sent = 0, and received = 0.
2a	1	Public Participation and Involvement 1. Solicit complaints/comments requested on website. 2. Periodically consult with Conservation Committee in communicating the importance of stormwater management to the university population	1. Track, report and address complaints/comments 2. Report contacts, presentations, discussions with committee	1-2. Permit Year 5	1: # of complaints/comments received = 0, # addressed = 0. 2: # of contacts, presentations, or discussions with committee = 1.

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3a	1	Develop Storm Sewer System Map 1. Update existing map as needed	1. Report updates to map	1. Permit Year 5	1: No updates.
3b	2	Illicit discharge definition and prohibition 1. Revise existing policies and procedures as needed. See Engineering and Utilities policy and procedure #11, Physical Plant policy and procedure #6 and #7, and Environmental Health & Safety policy and procedure #22	1. Report updates of policies and procedures	1. Permit Year 5	1: Revisions this year: EHS PP #22 and EU #11.
3c	3	Illicit Discharge Screening 1. Conduct surveys of outfalls during dry weather according to EU PP #11, PP PP #6 and #7, and EH&S PP #22 2. Conduct construction site inspections periodically 3. Conduct weekly campus grounds tours	1. Track and report # of surveys completed 2. Track and report # of problems Track and report # of problems corrected 3. Track and report # of site inspections conducted 4. Track and report log of dates and comments noted during grounds tours.	1-4. Permit Year 5	1: # of surveys completed = 25. 2: # of problems discovered = 15 and # of problems corrected = 15. 3: # of site inspections conducted = 47. 4: # of grounds tours completed = 25 and # of comments noted = 40.
3d	4	Educational Outreach of Illicit Discharge Detection and Elimination 1. Distribute educational materials, participate/promote pollution prevention events 2. Provide Environmental Health & Safety Hazardous Waste Pick-up Program	1. Track and report # of educational materials distributed and # of events participated in. 2. Track and report amount of hazardous material properly disposed of	1-5. Permit Year 5	1: # of educational materials distributed = 212 and # of events participated in = 3. 2: Amount of Hazardous Mtrls properly disposed of in 2008 = 25,276 kg.

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4a	1	<p>Policy for Sediment Controls and Pollutants Reduction</p> <ol style="list-style-type: none"> 1. Enforce requirements of applicable university policies EHS PP #22 and EU PP #11 2. Revise policies and procedures as needed 	<ol style="list-style-type: none"> 1. Track and report # of warnings issued 2. Track and report # of projects halted 3. Track and report # of revisions 	1-3. Permit Year 5	<ol style="list-style-type: none"> 1: # of warnings issued = 0. 2: # of projects halted = 0. 3: # of policy revisions = 2 (EHS #22 and EU #11).
4b	2	<p>Sediment Controls and Pollutants Reduction</p> <ol style="list-style-type: none"> 1. Obtain SWPPPs from all construction site coordinators 	<ol style="list-style-type: none"> 1. Track and report # of active construction sites 2. Track SWPPP & NOI required by Engineering and Utilities PP #11 3. Track signed statements by site operators for ESC plan 	1-3. Permit Year 5	<ol style="list-style-type: none"> 1: # of active construction sites = 1. 2: # of SWPPP & NOI submitted = 1. 3: # of signed statements by site operators for ESC plan = 1.
4c	3	<p>Sediment Controls and Pollutants Reduction</p> <ol style="list-style-type: none"> 1. Monitor SWPPP monthly maintenance logs 2. Verify weekly site inspections are being performed by contractor 3. Observe, document, and correct violations or potential problems 	<ol style="list-style-type: none"> 1. Track and report # of SWPPP logs monitored 2. Track and report # of violations or potential problems found 3. Track and report # of violations or problems corrected 	1-3. Permit Year 5	<ol style="list-style-type: none"> 1: # of SWPPP logs monitored = 1. 2: # of violations or problems found = 0. 3: # of violations or problems Corrected = 0.
4d	4	<p>Sediment Controls and Pollutants Reduction</p> <ol style="list-style-type: none"> 1. Acknowledge, document, and respond, if possible, to complaints or concerns from public 	<ol style="list-style-type: none"> 1. Track and report # of complaints or concerns from the community 	1. Permit Year 5	<ol style="list-style-type: none"> 1: # of complaints or concerns from the community = 0.
4e	5	<p>Provide Point of Contact for Campus Community</p> <p>The campus community will be provided with the Associate Vice President's phone number to call should they observe potential violations of Storm Water regulations</p>	<ol style="list-style-type: none"> 1. Implementation of Elements 1a, BMP's 1,2, and 3 2. Record the number of complaints received 	<ol style="list-style-type: none"> 1. Permit Year 1 2. Permit Year 1 	<ol style="list-style-type: none"> 1: Elements listed have been implemented. Comments are being tracked by point of contact. <p># of complaints received = 0. List follow up actions = 0.</p> <p>Note: This BMP has been changed under the new NOI.</p>

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4f	6	<p>Compliance and Enforcement SOP's</p> <p>Upon arrival of Florida Atlantic University inspection staff to each site, regardless of type of inspection to be performed (electrical, plumbing, structural, etc.) Storm Water Controls will be considered first since they are visible and obvious. If violations are observed the contractor will be issued a written notice of non-compliance and will be required to resolve the storm water problems immediately.</p>	<ol style="list-style-type: none"> 1. Develop inspection SOP's and train inspection staff to note potential or existing storm water problems upon arrival at the site. 2. Place Storm Water checklist at top of inspection forms 3. Develop enforcement SOP's that specifically address ESC and Waste Control on construction sites and set timelines for compliance. 4. Adjust permit tracking system to include Storm Water compliance including point of contact comments. 	<ol style="list-style-type: none"> 1. Permit Year 1-2 2. Permit Years 3-5 3. Permit Years 4-5 4. Permit Years 3 	<p>1-3: EHS PP #22 states At a minimum, monthly inspections will be conducted at all active construction sites to include verification that weekly site inspections of SWPP Systems are being performed by contractors, verification that SWPPP is on site, and making observations regarding violations or potential problems.</p> <p>2: # of Construction Stormwater Inspections this Year = 47</p> <p>4. System has been adjusted accordingly.</p> <p>Note: This BMP has been changed under the new NOI</p>
5	All	Omitted	Omitted		FAU complies with SFWMD permitting requirements.
6a	1	<p>Pollution Prevention/Good Housekeeping</p> <ol style="list-style-type: none"> 1. Conduct weekly service garage inspections 2. Conduct monthly service yard inspections 3. Conduct weekly campus grounds tours. 	<ol style="list-style-type: none"> 1. Track and report # of ground and service yard inspections conducted 2. Track and report # of weekly grounds tours conducted 	1-2. Permit Year 5	<p>1: # of garage inspections conducted = 25 and # of service yard inspections conducted = 25.</p> <p>2: # of weekly grounds tours conducted = 25.</p>
6b	2	<p>Pollution Prevention/Good housekeeping</p> <ol style="list-style-type: none"> 1. Conduct training for applicable personnel 	1. Track and report # of employees trained	1. Permit Year 5	1: # of employees trained = 6.

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SECTION III. CHANGES TO STORMWATER MANAGEMENT PROGRAM

Assess the appropriateness of each BMP that has been implemented and provide a list of changes in the space below. Include proposed changes to BMPs, Measurable Goals, or Implementation Schedules, and justification for changes. Also report new BMPs that have been added to the Stormwater Management Program in this section. Add pages if more room is needed. Include the Element ID as it is listed on the submitted NOI. BMP Number should be indicated as listed on the NOI, unless a new BMP is being proposed. Include Element ID on all extra pages, include BMP number for all changes to BMPs previously listed on NOI.

Element ID/BMP #	BMP Description	Measurable Goals	Reason for Changes
	No Changes for this reporting year.		

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SECTION IV. INDEPENDENT MONITORING AND RELIANCE ON ANOTHER ENTITY

A. Please indicate whether the Phase II MS4 performed independent monitoring. If yes, please attach monitoring data collected during reporting period.

The MS4 performed independent monitoring during the reporting period, (Attach monitoring results to this Annual Report form).

The MS4 did **NOT** perform independent monitoring during the reporting period.

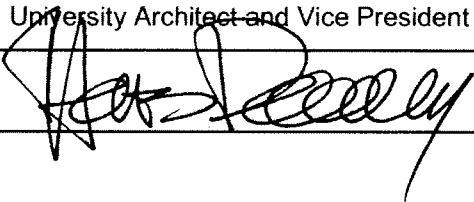
B. Please indicate which elements of the Stormwater Management Plan the Phase II MS4 is relying on another entity to satisfy. Include New or revised BMP activities that met this criteria. NOTE: These elements should also be listed in Sections II or III of this form.

Element #	BMP #	Name of Responsible Entity
		<p><i>The Florida Atlantic University's Phase II MS4 is not relying on another entity to satisfy any of the elements of its Stormwater Management Plan at this time.</i></p>

SECTION V. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.B. of the Annual Report form must sign the following certification statement:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Phase II MS4 Responsible Authority (type or print):		Tom Donaudy	
Title:	University Architect and Vice President for Facilities		
Signature:		Date:	05 / 26 / 09