

**Sustained Performance Evaluation
College of Education Evaluation Policy
September 1, 2017**

College of Education College-Wide Evaluation Policies "Guidelines" Committee met on December 7, 2016 and made the following recommendations for the COE Faculty Assembly for its approval. This committee was created to establish the College of Education-Wide Evaluation Policies from a faculty representative from each department from the College of Education. The Committee made the following recommendations:

1. The required contents of the SPE file that each faculty member will prepare for the Peer Evaluation Committee will include:
 - A current curriculum vita that clearly highlights accomplishments in teaching, scholarship, and service during the period under review,
 - Copies of the faculty member's last seven annual assignments and annual evaluations,
 - A copy of the faculty member's academic unit's (department) criteria,
 - A brief (2-3 page) narrative from the faculty member.
2. The individual academic units (departments) within the College will form separate committees based on their unique program offerings.
3. The College's SPE " Guidelines" Committee includes Professors and Associate Professors.
4. The department's peer evaluation committee will be charged with evaluating their peer's SPE file (Associate Professors and Professors) based on the criterion determined by the academic unit (department).
5. The SPE decision letter from the Provost's Office will be sent to the faculty member. The SPE records will be kept in the College of Education personnel file.
6. SPE evaluation criteria, procedures/guidelines will be established by individual academic units.
7. Faculty member must review the Provost's Sustained Performance Evaluation Policy Memorandum for other relevant information.

Respectfully submitted by,

College of Education SPE Guidelines Committee Members

Rangasamy Ramasamy (Chair)	Exceptional Student Education
Patricia Maslin-Ostrowski	Ed Leadership and Research Methodology
Traci Baxley	Curriculum, Culture, and Edu. Inquiry
Joseph Furner	Teaching and Learning
Dale Williams	Communication Sciences and Disorders
Robert Zoeller	Exercise Science and Health Promotion
Kelly Emillianchik-Key	Counselor Educaiton