

# Any Student

- R E S U M E -

## CONTACT

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## PROFESSIONAL PROFILE

### Any Student

I am easily inspired and enthused about work and education. Some of my strengths are communication, problem solving, leadership, and the desire to work. The sum of my many diverse experiences at a young age placed me ahead of my peers. I always have a can do attitude and know how to perform and behave in a business environment. I get along with everyone and work great in teams. If I run into a challenge I'm quick to find a solution and especially good at using the resources given to me to find that solution.

## EDUCATION

Florida Atlantic University 

(May 20XX)

Associate's degree, Computer Engineering<sup>1</sup>

Palm Beach State College 

(January 20XX – May 20XX)

Associate's degree, Business

## Graphics & IT Specialist at JRPR Public Relations

August 2013 - Present

JRPR Public Relations is an specialized public relations and marketing strategy firm that caters exclusively to the equestrian industry serving an International client base of riders, drivers, breeders, farms, equestrian corporations and breed organizations. I have learned so much working for this company and I am fortunate to have had an opportunity to work in an environment like this so early in my life. At JRPR I have developed skills like web development, graphic design, content creation, server management, client communication, and so much more. I have developed a small client base for web development and have worked on countless projects that directly involved my programming or design skills. Anything you need done on a computer in an office I will show you the most efficient and practical way of doing it.

## Freelance Work

### Web Development

Please visit [development.com](http://development.com) to get a glimpse of my skills in web development.

### Tech Support

I constantly get calls from clients and friends about broken printers, full computers, broken internet, crashed computers, and even things like entertainment system setups. I do it all when it comes to tech support and I do a much better job than Geeksquad or your local computer store.

### Marketing Manager at Optihealth LLC

July 2013 - August 2013 (2 months)

At Optihealth I got to learn a lot about how a small business works and how difficult it can be for brand new businesses. I worked along 2 ladies that were building their very small equine consignment shop in Wellington Florida. The horse world is huge and I got to be part of this stores social media, websites, consignment software, inventory, eBay, and so much more. Working for Optihealth prepared me for an office environment.

### Sales Associate at Gap Inc.

February 2013 - September 2013 (8 months)

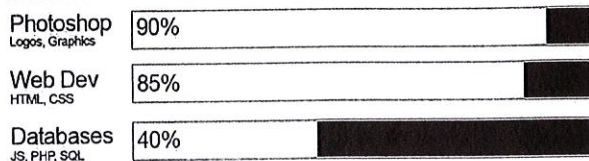
Working at Gap really improved my communications skills and introduced me to a slightly more professional and cooperate workplace. I had to sell product and communicate with customers. Retail can be hectic and exhausting and it can be really boring and I experienced my fair share of both.

### Cashier at Dairy Queen

June 2011 - August 2011 (3 months)

Dairy Queen was my first job and I worked in one of the busiest DQs in the entire United States located right on on the boardwalk of Virginia Beach. This job taught me how to work, I was up until 1 or 2 in the morning some summer nights serving customers nonstop. It was a difficult and tedious job but I enjoyed working for DQ and this inspired me to take on new jobs.

## SKILLS & EXPERTISE



Client/Server, Database, Design - Advanced Web Design, Design - Engineering Design, Design - Graphic Design, Design - Other - Design, Design - Web Design, General Skills - Audio/Video, General Skills - Backup/Restore Utilities, General Skills - Computer Graphics, General Skills - Computer Operations, General Skills - Configuration Management, General Skills - Database Administration, General Skills - Hardware, General Skills - Help Desk/Tech Support, General Skills - Internet, General Skills - Minicomputers, General Skills - Numerical Skills, General Skills - Office Applications, General Skills - Other, General Skills - Presentation Programs - Other, General Skills - Programming, General Skills - Project Management, General Skills - Relational Database Mgmt, General Skills - Spreadsheets, General Skills - Statistics, General Skills - Troubleshooting, General Skills - Word Processing, HTML, Language/Tools - C, Language/Tools - HTML, Language/Tools - HTML Editors, Language/Tools - Visual Basics, Network Administration - Apple Mac OS, Network Administration - Network Management, Networking, Operating Systems - Apple Mac OS, Operating Systems - Macintosh, Operating Systems - Other, Operating Systems - Windows 95/98/NT/2000/XP, Operating Systems - X/Windows, PC, Software Packages - Adobe Acrobat, Software Packages - Adobe Acrobat Reader, Software Packages - Adobe Illustrator, Software Packages - Adobe Macromedia Dreamweaver, Software Packages - Adobe Photoshop, Software Packages - Desktop Publishing, Software Packages - Director, Software Packages - Drawing Programs, Software Packages - MS Excel, Software Packages - MS Office, Software Packages - MS Outlook, Software Packages - MS PowerPoint, Software Packages - MS Word, Software Packages - Quick Books, Systems Support, Telecommunications, Web Design

## INTERESTS

Computers, Technology, Hardware, Programming, Engineering, Business, Education, Economics, Graphic Design, Reddit, Automotives, Lacrosse, Jazz, Travel, Gaming, Cooking.