

Fiona French

BOCA RATON, FL • (561)297-3533 • FFRENCH2018@FAU.EDU

Education

Bachelor of Arts in French Studies

Florida Atlantic University

December 20XX

Boca Raton, FL

Study Abroad, France

March 20XX

- Traveled to France to complete a two-week French-language course with local students
- Visited the cities of Paris, Lourdes and Lyon to observe and compare communication styles between natives and non-natives

Relevant Coursework

French for Bilinguals
Commercial French

Advanced French Language Culture I and II
French Language and Culture Study Abroad

French Culture and Society
Structure of Modern French

Work Experience

Academic Advisor

FAU University Advising Services

January 20XX - Present

Boca Raton, FL

- Connect, engage and create course schedules with 400 freshmen, sophomore, first time in college, and transfer students
- Oversee and supervise four student workers, Peer Associates, as they manage and assist at each of the three front desks within University Advising Services
- Assist with various committees ranging from Training to the Social Committee

Tutor

August 20XX - December 20XX

FAU Center for Learning and Student Success

Boca Raton, FL

- Instructed students in Intermediate French Language and Culture I and provided supplementary worksheets to enhance their learning
- Organized student study groups and facilitated group discussion to encourage peer evaluation

Office Assistant

August 20XX - May 20XX

FAU Student Union

Boca Raton, FL

- Assisted in the planning and development of Student Union Production programs and campaigns
- Developed marketing materials, such as but not limited to flyers, brochures, and banners
- Marketed and advertised upcoming events via social media websites

Skills

Microsoft Office: Word, PowerPoint and Excel

Memberships

FAU Linguistics Society

Fall 20XX

Pi Delta Phi (National French Honor Society)

Spring 20XX



FAU CAREER CENTER

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