

**Florida Atlantic University**  
**Constitution Guideline**

- Article 1-** Name of organization  
The name of this organization shall be \_\_\_\_\_. \_\_\_\_\_  
may also be referred to as acronym is applicable.
- Article 2-** \* Purpose of the organization  
The purpose of this organization shall be \_\_\_\_\_ (define purpose in clear, concise terms).
- Article 3-** Membership of the organization  
Section 1 – Members: Must be open to all FAU students.  
Section 2 – Associate Members: Faculty, staff, and alumni may be associate members. Associate members cannot vote or hold office.  
Name of organization shall not discriminate on the basis of \*gender, race, color, sex, disability, age, sexual orientation, or political and religious affiliation in any of its policies, procedures or practices. *\* All groups except those exempt by law, must have opportunities for male and female memberships. Sports clubs involving contact or competitive selection mat limit participation to one sex, but must permit membership in the club to both sexes.*
- Article 4-** Regulations  
This section must include a statement that the organization will abide by all FAU regulations and Federal and State laws.  
This section must also include a statement that the organization agrees to abide by the Anti-hazing statement (Refer to pages 184-185 of the Student Handbook, Responsibilities of Student Organizations). See attached Hazing Policy.
- Article 5-** \* Officers  
Section 1 – The officers of this organization shall be President, Vice President, etc. (do not include names).  
Section 2 – In order to be eligible for officer, candidate shall specify requirements. All officers must be registers FAU students who meet the University’s minimum qualifications for student officers, which is a 2.0 GPA and be registered for 6 credits hours for undergraduate students and 3 credit hours for graduate students (see pages 185-186 of the Student Handbook, Participation in Campus Activities by Students and Minimum Qualifications for Student Leaders). Officers have to be in good academic standing, which means, not on probation and can not be freshmen.  
Section 3 – The duties of officers are as follows (list the specific duties for each officer):  
a. President  
b. Vice President  
c. Secretary

- d. Treasurer
- e. ICC representative
- f. Etc.

\* There must be a minimum of 2 qualified officers.

- Article 6-** Selection of Officers  
Section 1 – Method of nomination procedure and election of officers.  
Section 2 – Statement that addresses the issue of a tie.  
Section 3 – The officers shall be elected when (what semester) and shall take office when (what semester). Officer selection must take place at least once per academic year.  
Section 4 – Term of office (may not exceed one year).  
Section 5 – Statement whether or not an officer can hold more than one position (if so explain).  
Section 6 - Statement whether officers can be re-elected (if so explain).
- Article 7-** Officer Vacancies  
Section 1 – Should a vacancy occur in any office, it shall be filled how (majority vote, appointment, consensus).  
Section 2 – Must include a statement regarding term of the replacement officer (generally the remainder of the current term).  
Section 3 – Impeachment process
- Article 8-** Advisor\*  
Section 1 – Duties of the faculty advisor  
Section 2 – Method of faculty advisor selection  
\*At least one advisor MUST be a full-time faculty or staff member at FAU.
- Article 9-** Meetings  
Section 1 – Regular meetings shall be held when (on what day and how often)  
Section 2 – Special meetings may be called by whom, why and how often (appointment, election).  
Section 3 – A quorum for any regular or special meeting shall consist of a majority of the members (50% + 1).  
Section 4 – Statement of what procedures will be used to conduct meetings (e.g. Robert’s Rules of Order).
- Article 10-** Amendments  
The constitution may be amended how.
- By-Laws-** By-laws include details relating to committees, dues, parliamentary authority, disciplinary action, etc.

## **Hazing Policy**

According to the University Student Handbook under Section 6C5-7.007 Disruptive Conduct, Hazing is prohibited. Attention is called to Presidential Policy Memorandum 59 for guidelines defining actions by students or other persons associated with any University organization which actions are prohibited by Florida Statutes.

"Hazing" means any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating under the sanction of a postsecondary institution.

Such term includes, but is not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or other forced physical activity which could adversely affect the physical health or safety of the student, and also includes any activity which would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or other forced activity which could adversely affect the mental health or dignity of the student.

Penalties for hazing may include the imposition of fines; the withholding of diplomas or transcripts pending compliance with the rules or pending payment of fines; and the imposition of probation, suspension, dismissal, and any other sanctions the Office of Greek Affairs deems appropriate.

In the case of a university organization which authorizes hazing in blatant disregard of such rules, penalties may also include rescission of permission for that organization to operate on campus property or to otherwise operate under the sanction of the university.

### **Prohibited Activities**

The following is a list of example activities classified as hazing and should not be allowed by any chapter. Actions and activities that are explicitly prohibited include, but are not limited to:

1. Calisthenics such as sit-ups or push-ups.
2. An undue delay between the conclusion of pre-initiation week and the actual initiation ceremony.
3. Total or partial nudity at any time.
4. Staging mock or local initiations prior to the initiation ceremony.
5. Wearing or carrying items for no purpose, such as coconuts, helmets, burlap bags, bricks, paddles, rocks, etc.

6. Pledges versus members in athletic contests or other competitions, except for balanced teams composed from both groups.
7. Dropping food (eggs, grapes, liver, etc.) in the mouths of pledges.
8. Requiring pledges to wear unusual, embarrassing or uncomfortable clothing.
9. Paddle swats.
10. Pledges expected to do anything that the active members will not volunteer to do with them.
11. Throwing whipping cream, water, paint, etc., on a pledge.
12. House duties not also shared by initiated brothers.
13. Extremely loud music or many repetitions of the same music played during pre-initiation week and/or between portions of the ritual.
14. Pledges expected to do anything exclusively "for the fun or entertainment of the members."
15. Pushing, shoving, or tackling pledges.
16. Pledges awakened repeatedly during the night.
17. Rat court, kangaroo court, or any individual interrogations.
18. Lengthy work sessions.
19. Forcing drugs or alcoholic beverages in any amount by threats or peer pressure on a pledge.
20. Yelling or screaming at pledges.
21. Line-ups of pledge class.
22. Deception prior to the ritual designed to convince a pledge that he will not be initiated or that he will be hurt.
23. Pledges not permitted adequate time for studies during pre-initiation or initiation periods.
24. Memorization of stories, poems, or information not directly related to your fraternity.
25. Less than six continuous hours of sleep for pledges each night during pre-initiation and initiation.
26. Required eating of offensive foods such as raw onions, spoiled foods, pet foods, etc.

27. Calling pledges "scums" or similar names.
28. Road trips, kidnapping of pledges or members.
29. Members intentionally littering or jumbling the house or a room for pledges to clean.
30. War games.
31. Assigning vandalism "pranks" such as stealing, painting objects, panty raids, harassing another organization.
32. Errands run by pledges for the actives members or any personal servitude.
33. Putting pledges in a room which is uncomfortable (temperature, noise, small) during pre-initiation activities or between portions of the ritual.
34. Feminine apparel of any kind.
35. Physical mutilation of the body via "branding" or tattooing - pledges or actives.